MINUTES

Present: Rachael Broadwell (Triota - Student Rep) Trudy de Goede, Janice Fronczak, Amy German (recorder), Abby Kovanda (Women’s Center), Deb Murray, Beth Wiersma, Darleen Mitchell, Linda Van Ingen (Chair).

Absent: Diane Wysocki, Patricia Cruzeiro, Marlene Kuskie, Nyla Khan, Tami Moore, Sarah Elger (Triota-Student Rep), Deb Bridges (ex-officio).

Van Ingen called the meeting to order at 4 pm.

1. Minutes of the meeting of November 14th were approved by an email vote.

2. Action items:
   a. No new course syllabi for approval.
   b. Add a “campus at large” seat to the WSAC was discussed, pros and cons.
   Motion: Moved to put this item on next meeting’s agenda as it calls for a change of our Governance Document. It will need a 2/3 vote. Motion made by Wiersma/Khan. All in favor.

3. Summer/Fall 08 Course schedules: discussed ideas for promoting classes early, suggestions included announce via email/list, student bulletin, urge faculty to promote WS courses in their classes.

4. WSAF Appreciation Reception follow-up: 15 of 25 WSAF attended + many WSAC members, KUDOS to Janice for putting it together so quickly and well, suggestions for next year include introductions, invite WSAF to other WS functions, put a list of AF on the WS webpage, spotlight in WS newsletters, include a list of them in the newsletter, consider doing this reception each year (discussed the appropriate time to hold it), consider the free book idea, next year is the 20th anniversary of WS program so maybe also do a FAC at the Alumni House.

5. No Limits 2008
   a. CFP is Feb 1, 2008.
   b. Subcommittees were confirmed, including
      i. Panels/moderators-German/Wiersma
      ii. Menus-German/Fronczak
      iii. Registration forms: preregistration form-VanIngen, registration on the day of the conference-deGoede with Triota
      iv. Host for Grewal (pick up at airport etc.) –Murray (Van Ingen will make itinerary)
v. Housing/hotel rooms-VanIngen will call and reserve a block of rooms
vi. Goodies-Fronczak will look into totebags, perhaps Triota can sell t-shirts to raise money, also could sell prints of the artwork, Murray suggested handy nametag/pouches/penholders.(see following web site: http://www.mybadges.com/MyBadges/MyBadgesUSA/US_Badge_Wallets.htm)

vii. Info booths- Triota is working on this
viii. Photographer-???, if we get one could they set up a slide show to run during the last supper?
ix. Conference Program: Van Ingen and workstudy
x. Stage Manager for Pelon: Mitchell with assistance from Fronczak

6. Reports-we ran out of time and had no reports.

7. Schedule of meetings for next semester-same schedule as this year (second Wednesday of the month) but move time to 3:30 instead of 4:00. Also, the January meeting will be on the third Wed. due to the semester starting on the 14th.


The next meeting will be on January 16, 2008, at 3:30 pm.