I. CALL TO ORDER

Director Jeanne Butler called the meeting to order at 3 p.m. in Founders Hall 2147, Academic Affairs Conference Room, on the above date.

II. OLD BUSINESS

CTE Director Position –

a. Interim Director
   Sarah von Schrader left at the end of December 2008 as Coordinator of Assessment and no one has been identified at UNK to take her place. As a result, Dr. Butler will move from halftime assessment and halftime CTE to fulltime Assessment Director in August, 2009. Dr. Mark Nuss has agreed to serve as Interim Director of CTE, effective August 2009 until a Director is hired.

b. Internal Search
   Director Butler visited with the Senior Vice Chancellor about searching for her replacement during Spring 2009. However, since several deans’ searches along with many department faculty searches were planned for this spring, they decided that Fall 2009 would be a better time for the search. It is planned that the new Director will be in place for Spring 2010.

III. NEW BUSINESS

a. Thanks to Committee Members
   Dr. Butler thanked the three committee members who had served three-year terms on the CTE Advisory Committee, namely, John Lillis, Miechelle McKelvey, and Mary Rittenhouse. All out-going members were given the opportunity to serve another three-year term.

   Lillis advised that his successor from the library has been named. Jon Ritterbush will represent the library on the CTE committee.

   McKelvey will visit with two new faculty in her college about serving on the committee and will advise Butler about the results in the very near future.

   Rittenhouse was absent, so it was not determined if she would serve another term or not.
Butler thanked the CTE Graduate Assistant April Becker for her excellent work in that position the past two years.

b. Event Attendance and Faculty Funding for Spring 2009

Committee members were given handouts showing attendance at the CTE events held in Spring 2009. Attendance this year is significantly higher this semester than in any semester the last three years.

Faculty funding figures for Spring 2009 were also shared. Due to budget cuts the last two years, CTE travel stipends had to be reduced from $500 to $250 each. Faculty are allowed one CTE professional development stipend each academic year. In addition, there are two other categories of CTE stipends for which faculty may apply. Check the CTE web site for additional information.

c. Planned and Future Events for 2009-2010

“Luncheon with the SVCASA” is customarily the first CTE event of the academic year. The scheduled date for the luncheon is Wednesday, September 23, from 12 noon to 1:30 p.m. in the Nebraskan, rooms 238 A & B.

Committee members were asked for suggestions for additional CTE events for the academic year, but particularly for fall semester. Some of the ideas included:

1) Writing In the Discipline with particular emphasis on making WI assignments manageable for faculty to grade. It was agreed that there are many senior faculty across campus that could assist new faculty in this area.

2) General Studies Capstone courses are being implemented and faculty will need to know how to develop these courses. Several departments took part in a pilot of the Capstone courses and would be a good resource for a CTE event on developing capstone courses.

3) GS is also encouraging faculty to develop interdisciplinary courses for the new program. The Honors program has several interdisciplinary courses each semester and faculty teaching these courses could provide training and information to faculty wishing to develop this type of course.

4) The General Studies Director feels there will be considerable faculty development for the new General Studies Program and would like CTE to provide some of that training. Summer 2010 could be a good time for a workshop in designing an instructional development course.

5) Nuss suggested that new faculty who are trying to juggle research, publication, and teaching without losing the integrity of any of the elements of tenure requirements could benefit from the expertise of “master teachers” serving as mentors. He has found several department chairs on campus to be excellent resources for him personally and feels this might be a new program for the Center.

6) Other event suggestions included teaching with technology, how to address different learning styles and inviting some experts to come and talk on various topics.

IV. OTHER

Meeting dates for next fall will be scheduled ASAP and members are being asked to provide their schedules for the fall semester to identify a common date and time for the meetings.