CTE Committee Meeting Agenda  
November 15, 2004, 3:00-4:00  
Founders Hall 2122  


1. Old Business-- Comments/input from last/earlier meeting(s)  
   a. Distinguished Lecture Series Nov.—5th.—Teaching via Integrative Themes: Use Streamers, Not Confetti." --Learning Disabilities Workshop Nov. 16. This will continue in the Spring.  
   b. Special Needs Students—Workshop on Students with disabilities will be held this week. Gail Zeller will be providing information on services to faculty and rules related to student access to services. D. Kelley – it’s the student’s responsibility to let people/faculty know that they are special needs. They need to initiate the process – problem because many are too embarrassed to initiate the process. Julie – some classes students with disabilities can’t take – a person with a wheelchair could not take one of her classes. Labs can be a problem from a safety issue.  
   c. Faculty Senate discussion of Academy of Teaching Excellence Jeanne – could not attend, thinking of dropping it because faculty is not excited about it. Do it informally instead where faculty just meet on their own. Darryl – talked to some people, -- lack of enthusiasm.

2. New Business  
   a. Discussion of website—reactions/additions/deletions or other changes  
      Flash applet is nice. Sometimes slow but everyone seems to like. Jeanne – software change University wide. Do interesting things and graphic on homepage. Julie – don’t make it more confusing or too hard to navigate. Everyone – nice & easy to navigate. Jeanne – try to make more faculty use the website  
   b. Discussion of newsletter—additions/deletions/focus for winter edition  
   c. Start searching for some contributors, send out requests for undergraduate research focus. John – could submit some items for next newsletter with Julie. Could do a focus on undergraduate research. Get people together to do different parts. Will work on this in January for Winter issue.  
   d. POD conference—ideas for CTE. Jeanne went to the POD conference 11/4-8 and got some interesting ideas. CTE Survey – suggestions from faculty to have topics online if could not attend meetings. At POD Conference, CTE’s around the country did have topics accessible online for faculty to use. CTE will be using something like this in the future if faculty could not attend the meetings or events. Newsletter – some articles were based on previous events. Looking at both the most interesting topics from the survey as well as other things out there.  
   e. CTE Activities for November and December  
      --Learning Disabilities Workshop 11/16
Assessment workshop—Online Surveys 12/2Darren Addy will be coming to give a demonstration on Opinio, advantages – better response with online surveys and get summary data analyzed. Faculty can get trained to use on how to use the software. John – used one in the summer. 28 out of 32 responded. Before they did focus groups and got different responses.

f. CTE and Assessment, Sponsored Programs and Dual Careers Open House 12/10 Friday – 11 am to noon

b. FIPSE grant proposal submitted Nov. 29th New blackboard software - Freshman can start putting information in an e-portfolio that can be tracked through their senior year. Jeanne – FIPSE is only focused on innovation and teaching. Has been working with continuing ed and supporting faculty. Julie – was concerned about the students on the proposal team—what do they get out of it? Jeanne – focus on the grant is outcomes of faculty learning technology and student experience working for faculty. Focus is not on the students. In December, will be writing a full proposal that is due in March. Cross-train of faculty and students. Kind of like an internship – gain knowledge of instructional design, something they can put on a resume plus a stipend.

h. Final committee meeting for Fall semester-- December 6

3. Other business: John – organizing a one-day event for next Fall undergraduate research. Working with different groups – CTE, etc. Idea is to do it at the same time as the Undergraduate Research Symposium. Mostly for UNK faculty, but will inviting UNO, Wayne State, Fort Hays State, but mostly hoping to get people from here. What scholarly activity does for students. The dates will probably be the 15th and 16th of September.