Minutes
Meeting of the Faculty Senate ad hoc Assessment Committee
Thursday,
February 12, 2004
Academic Affairs Conference Room, FDHL 2122 3:30 p.m.

Present: Cutler, Schipporeit, Wozniak, Barton, Bishop, Powell, Hoehner, Bicak, Lomicky, Van Ingen, Hodge, Damon

Absent: Wadkins, Moore, Donner, Bohnhoff, Jackowiak

The meeting was called to order at 3:35 by Glen Powell, committee chair.

I. Update on search and first interviews. Powell reviewed the status of the CTE Director/Assessment Coordinator Search. He provided some background on the candidates. The schedule for the interviews had been distributed previously to the various groups involved. Committee members were encouraged to attend the 2:00 session designated for the Assessment Committee February 18, 25 and March 2 and also the 3:30 presentation and open forum for faculty.

II. Assessment Program Proposal. Powell distributed again copies of the Assessment Program proposal that had been distributed earlier for comment. He also distributed a compilation of the suggestions and comments that had been forwarded. Each section of the proposal was reviewed. A fifth goal pertaining to evaluation of the implementation of assessment plans was suggested.

It was felt concerns over maintaining consistency among departments and colleges in levels of assessment activities and reporting could be addressed by asking the Committee to use the NCA criteria to review the annual reports on a rotating basis for quality and implementation. The NCA criteria would be used as a kind of rating audit. The ratings would be reported to the Deans and the SVCASA and probably posted on the web. It was felt that ongoing efforts would be maintained because of NCA pressure and the recognition that assessment efforts improve the quality of programs.

The duties and responsibilities of the committee will be added to the proposal document as well as the suggested make-up of the committee. Since the committee will no longer be a Faculty Senate Committee, but will be an administrative committee, it was suggested that communication to the Faculty Senate be maintained by having meeting minutes submitted to the Senate in the same way that the Graduate Council communicates with the Senate.

Glen will flesh-out the proposal based on the suggestions and the discussion. It is hoped the Faculty Senate Executive Committee and the Dean’s Council can review the proposal soon.

The next meeting will be March 11, 2004.

Meeting adjourned at 4:45 p.m.

Respectfully submitted,
Mary Ann Barton, Recording Secretary