Present: Albrecht, Anderson, Bridges, Dillon, Jackowiak, Lawson, Mitchell, Montgomery, Schipporeit

Absent: McGee, Swinney,

Guests: William Wozniak, Larry Kuskie, Carol Lomicky

I. Old Business

Discussion of Minor Requirements (from CNSS Ed Policy, (see attached pages). Dr. William Wozniak visited the committee to present a proposed policy change concerning unduplicated courses for majors and minors, suggesting that the overlap rule be eliminated. Reasons for adopting this policy would be to allow courses required in a major program to be used on a minor as well so the student isn’t forced to take more classes, open the window for more elective hours and allow students to apply courses taken as prerequisites in a program towards a minor area. For example, several chemistry courses are required for a biology major, but only 6 hours currently count towards a chemistry minor. Many questions arose, concerning the comprehensive major vs. a major and minor in the same area, the need for some comprehensive majors which are needed for licensure in certain areas, dual majors and certificate programs and how to ensure adequate breadth if there are no restrictions on what can be counted in the program of study.

Jackowiak moved to table the minor issue, seconded by Schipporeit, and the motion passed unanimously.

II. New Business

A. Larry Kuskie addressed the committee regarding item #95 and the fact that the Comprehensive major in Construction Management exceeds the policy on number of hours allowed. Dr. Kuskie pointed out that other Engineering programs are similar in length and that the courses are needed to adequately address all the content areas recommended by the Construction Management Advisory Committee.

B. Motion to adopt items #94-99 was made by Jackowiak and passed unanimously.

1. #94, Alter, Program, B.S., Business Administration Major, Business Administration Comprehensive Major, Business Economics Comprehensive Major, Economics Major, or Agribusiness Major, ECON, BACC, BMKT, BMGT, B&T, Programs are being altered by removing the following requirement: “Students seeking a Business Administration Major, Business Administration Comprehensive Major, Business Economics Comprehensive Major, Economics Major, or Agribusiness Major must take a minimum of 63 credit hours that exclude courses with the prefix BACC, BSAD, BFIN, BMKT, BMGT, BSED, BMIS, and ECON. However, BMGT 233, BMGT 334 and up to 9 hours of ECON courses may be included in the 53 hours.” The statement represents a CBT graduation requirement and was implemented to comply with previous AACSB Accreditation Standards. The new AACSB Accreditation Standards no longer have this requirement.
2. #95, Alter, Program, B.S., Construction Management Comprehensive Option, ITEC, B&T, Per recommendation of the UNK Construction Management Advisory Committee, the Department of Industrial Technology is requesting that a new course, ITEC 250 Construction Surveying (2 credit hours), be added to the construction Management curriculum. This is consistent with other 4 year B.S. CM degree programs. Surveying and building layout are part of the requisite skill set for graduates of Construction Management programs and complies with the competencies defined by the Associated Schools of Construction.

3. #96, Alter, Program, B.S., Management Information Systems Emphasis - Business Administration, BMKT/BMIS, B&T, The corporate investment in IT function is significant. The MIS students need the knowledge of IT strategy and management so that they can economically, effectively, and efficiently manage MIS functional unit. Therefore, it is proposed to move BMIS 485 from elective to the required category. Additionally, the focus of MIS curriculum is on systems (systems analysis and design) and management of IS function. Therefore, the COBOL programming (CSIS 310) (now the usage is declining) and the in-depth knowledge of programming language (CSIS 150) is proposed for removal from MIS program.

4. #97, Create, Course, CJUS 360, Sex Crimes, CJUS/SOWK, NSS, Faculty determined the need for course. Has been given multiple times as a Special Topics course.

5. #98, Inactivate, Program, B.S., Geography Major, Geography Environment Option, SOC, NSS, Due to retirements and pending changes in personnel, we will no longer have the faculty resources to sustain this program. Our new faculty will have academic and research expertise in other areas of Geography. We currently have only five (5) students in this program, and they are all juniors and seniors. We have alerted Academic Advising of this change.

6. #99, Alter, Program, B.A or B.S., Middle Grades Teaching Field Endorsement Option, TE, EDUC, The middle level endorsement requires a minimum of two credit hours of pre-student teaching field experience. All middle level majors already complete one hour of TE 473. They also complete at least one more hour of field experience that is linked with an elementary or a secondary methods course. The recent transition of TE 320, a field experience option for secondary majors, to a two credit hour class removes one of the options for middle level majors to pick up a second hour of pre-student teaching field experience. Allowing middle level majors to complete a second credit hour of TE 473 restores flexibility for students. In addition, this alteration will enhance the preparation in that middle level majors will have the option of adding another field experience that will be coordinated and supervised by the middle grades program director.

III. Next scheduled Subcommittee meeting will be Wednesday, February 7 at 4:00, Founders Hall, Room 2147.

Next scheduled Committee meeting will be Thursday, February 15, at 3:30 in the Ockinga Center.

IV. Meeting adjourned at 4:33 PM.

Respectfully submitted,

Darleen Mitchell
Academic Affairs Committee Secretary
The NSS Educational Policy Committee voted to recommend that the university policy stated on page 30 of the UNK catalog concerning unduplicated coursework between a major and minor be removed.

Specifically,

under BACHELOR OF ARTS DEGREE
3.  
   A. A major program consisting of 30-36 hours and a minor program consisting of 24 hours of which 18 hours is unduplicated coursework.
   OR
   B. A major program consisting of 30-36 hours and a second major of 30-36 hours of which 24 or 30 hours (respectively) is unduplicated coursework.

under BACHELOR OF SCIENCE DEGREE
3.  
   A. A major program consisting of 30-36 hours and a minor program consisting of 24 hours of which 18 hours is unduplicated coursework.
   OR
   B. A major program consisting of 30-36 hours and a second major of 30-36 hours of which 24 or 30 hours (respectively) is unduplicated coursework.

We understand that this will begin a discussion concerning a change in University Policy and would like this specific proposal to be the catalyst for discussion.

I would like to add the following discussion points:

- The policy of requiring unduplicated coursework in a major and a minor (or conversely the limit of 6 hours of courses that may be applied to both a major and a minor) is intended to preclude students from requesting a major and a minor in the same field, so a student may not request both a major and a minor in Psychology even though he or she has met the requirements for both.
- In an effort to clearly disclose all of the requirements for a major and a minor (including course prerequisites), all hours are included in the total for a major, regardless of the department offering the course. So any Chemistry prerequisites for required courses in the Biology Major (outside of the Science supporting courses) will count in the total for a Biology Major.
- However, in Biology where a large number of hours in Chemistry is required in order to meet the competency prerequisites for advanced Biology courses, the student will end up with 13 (or more) hours in Chemistry, but will be able to apply only 6 of them toward a minor and only 6 toward a double major.
- So if a student is majoring in Biology and has 24 hours in Chemistry (a de facto minor), they cannot get a minor in Chemistry even though they could have the same Chemistry courses as, for example, a student majoring in Psychology. They would need to add unduplicated hours. Similarly and worse yet, they would not be allowed to double major in Biology and Chemistry if they have the same courses as a student majoring in Chemistry. Again they would need to add unduplicated hours.
- It true that a student with a normal 36 hour major and a 24 hour minor and with no duplicated hours and a 45 hour GS program still has 20 hours of free elective—still enough to accommodate those students who want a Biology major and a Chemistry minor without going over the 125 hours required for a degree. Nonetheless, current policy requires that Bio Maj/Chem Min use their free electives just to earn a minor.
In general, it seems that, for a major program that has interdisciplinary requirements, existing policy causes some inequities in the hours required for an accompanying minor or major.