I. Review of minutes of April 21, 2005. – Minutes were approved last spring and forwarded to the Faculty Senate.

II. Old Business – There was no old business.

III. New Business

Discussion of item #18 (see below) began the meeting. Rowling and Schipporeit reported that this proposal raised a flag at the subcommittee meeting, because the Interior Design comprehensive major is way over the 62 hour upper limit (at 70 hours). Committee Chair Rowling asked for and received an explanation/defense of the requirements from Phyllis Markussen, who attributed it to accreditation standards. Noting that the program being revised had been previously approved at 71 hours, and that this change was both minor and decreased rather than increased the number of required hours in the major, the committee voted unanimously to accept Markussen’s explanation and proceed. There was some discussion about whether or not the claim that accreditation requires exemption from university rules should be verified with documentation from the accrediting body, but in the end, no decision on that point was made.

Motion to accept proposals #1-11 & #13-45 (see below) was made by Bridges (Jackowiak). As item #12 had been tabled at the subcommittee, it was considered separately. The vote was unanimous. The motion carried.

Item #12 (see below) alters the Business Administration minor. The subcommittee tabled this item because, as it was originally to be altered, the courses from which students could sample for their minor, with prerequisites, exceeded the 24 hour limit. In consultation with Registrar Schipporeit, the department made the necessary changes to their proposal, the B&T academic affairs committee affirmed their approval of the now-revised proposal, and this Committee considered the revised proposal. Motion to accept item #12 was made by Jackowiak (Lawson). The vote was unanimous. The motion carried.

Other New Business

1. Biology 305 and other Biology Course/Program Proposals – BIOL 305 creates a Research Analysis course in biological science. At issue is the question of duplication between this proposed new course and existing statistics courses offered in the MATH/STATS department. There is disagreement between the Biology Department and the Math Department over whether or not duplication exists. In the discussion, there was mention of the BS science-related course requirements policy that we approved last year and whether/how this proposal related to it. As the Biology Department is not planning to offer BIOL 305 as a BS science-related course requirement, which would violate the policy that mandates BS science-related courses be outside the home department of the major, it’s a separate matter. Motion to accept proposal to create BIOL 305 (item #46 below) was made by Blauwkamp (Mitchell). Lawson voted against, all others in favor – the motion carried.

The Biology Department also had proposals to alter their academic programs to incorporate the new course BIOL 305 as well as BIOL 201, which was created last spring. Since there were some unresolved issues with the programs exceeded maximum credit hours, the committee decided to table those proposals until next month’s meeting.
2. Letter of Appeal from Nicole Chramosta – **Motion to deny appeal was made by Bridges (Blauwkamp). The vote was unanimous. The motion carried.**

3. Review of General Studies Council Minutes – There were no minutes. The Director was not present.

4. Copies of a memo from Martha Kruse, Faculty Senate President, were distributed to the committee members. The memo includes the text of two resolutions passed by Faculty Senate at its September 1 meeting, directing Academic Affairs to process all academic program changes within 60 academic calendar days and to work with the Registrar and a couple of Faculty Senators to come up with a plan to accomplish this by streamlining the process. There was much discussion and a summary of major points follows:

- The newly approved forms for altering, creating, or discontinuing a course or program went into effect on September 6, 2005. The instructions accompanying these forms provide step-by-step information on how to complete them and what supporting documentation is required. If the instructions are followed, these new forms should help to lessen technical problems that frequently delay the processing of proposals.
- College committees could regularize their meetings so that proposals do not get delayed if the educational policy committees at the college level meet irregularly. They could also publicize their meeting times and agenda to their faculties and enforce correct documentation at that level so that when proposals reach Academic Affairs, there are fewer technical problems to delay action on a proposal. But Faculty Senate has no authority over the college-level committees.
- Proposals get delayed for all kinds of reasons, typically that the forms are filled out incorrectly, the supporting documentation is incomplete or missing, or the committee has questions and needs more information from the proposing department. A fixed time limit would most likely increase the number of proposals being rejected outright due to these reasons, rather than the current practice of working with the departments to resolve problems or provide additional information so that the proposal can go through, albeit more slowly than the departments would sometimes like.
- Efficiency is important but is perhaps less important than careful faculty deliberation about academic policy and program changes. The most efficient process would bypass faculty committees altogether, but is that what Faculty Senate really wants?

IV. Adjournment  
**Next meeting: October 20, 2005; Subcommittee meeting: October 12 at 4:00 pm in Founders 2122**

NUMBER, REQUEST, COURSE/DEGREE, COURSE/PROGRAM, TITLE, DEPT, COL, REASON

#1, Alter, Course, Grading Method, BACC 475, Accounting Internship, BACC/BFIN, B&T, Changing Accounting Internship from a letter grade to credit/no-credit.

#2, Alter, Course, Grading Method, BFIN 475, Finance Internship, BACC/BFIN, B&T, Changing Finance Internship from a letter grade to credit/no credit.

#3, Alter, Course, Prerequisites, BMGT 314, Operations Management, BMGT, B&T, To change the prerequisites for the course to read: BMGT 233 or equivalent.

#4, Alter, Course, Prerequisites, BMGT 334, Intermediate Statistics, BMGT, B&T, To change the prerequisites for the course to read: BMGT 233 or equivalent.

#5, Alter, Course, Prerequisites, BMGT 425, Operations Research, BMGT, B&T, To change the prerequisites for the course to read: BMGT 233 or equivalent.
#6, Alter, Course, Grading Method, BMGT 475, Management Internship, BMGT, B&T, To change grading of course from letter grade to credit/no credit which is more reflective of the nature of the course.

#7, Alter, Course, Prerequisites, BMIS 282, Computerized Decision-Making for Business, BMIS, B&T, Changing the prerequisite from passing score on Business Computer Proficiency Exam to: passing score on Business Computer Proficiency Exam or BMIS 181 and BMIS 182 or equivalent.

#8, Alter, Course, Prerequisites, BMIS 302, Principles of Management Information Systems, BMIS, B&T, Changing the prerequisite from passing score on Business Computer Proficiency Exam to: passing score on Business Computer Proficiency Exam or BMIS 181 and BMIS 182 or equivalent.

#9, Alter, Course, Grading Method, BMIS 475, Management Information Systems Internship, BMIS, B&T, Changing the internship from a letter grade to credit/no-credit.

#10, Alter, Course, Prerequisites, BMKT 435, Marketing Research, BMKT, B&T, Changing the prerequisites from BMKT 300, BMGT 233 or permission of the instructor to: BMKT 300, BMGT 233 or equivalent, or permission of instructor.

#11, Alter, Course, Grading Method, BMKT 475, Marketing Internship, BMKT, B&T, Changing the internship from a letter grade to credit/no-credit.

#12 TABLED (subcommittee), Alter, Program, Minor, Business Administration Minor, BMGT, B&T, Changes to BMGT 495 and BFIN 308 require changes to the Business Administration Minor.

#13, Alter, Course, Prerequisites, BSED 315, Information Technology: Presentation Software, BSED, B&T, Computers are a part of education today starting in elementary school. The prerequisite is no longer required because students are now entering UNK with the basic computer/technology skills needed for these courses.

#14, Alter, Course, Grading Method, ECON 475, Internship, ECON, B&T, Changing the course to a credit/no credit status from a grade course.

#15, Alter, Program, BAED, Basic Business Education Endorsement, ECON, B&T, NCATE accreditation noted a deficiency in entrepreneurship content for Basic Business students. The rationale for the change is to make certain that future business teachers across Nebraska have improved knowledge and skills for teaching entrepreneurship to students in the high school setting. With the change, all classes in the elective area will contain entrepreneurship content.


#17, Alter, Course, Title, FSID 402, Selected Readings in Marriage and Family Relationships, FSID, B&T, Course title change is more in line with certification guidelines. New Title: Selected Readings in Family Studies.

#18, Alter, Program, B.S., Family Studies & Interior Design - Interior Design Comprehensive - Option, FSID, B&T, This program is being altered to better meet accreditation requirements and eliminate irrelevant coursework.

#19, Alter, Course, Title, DANC 138, Modern Dance Techniques I, DANC, FA, The new title better reflects the course content. New title: Dance Techniques I.

#20, Alter, Course, Title, DANC 139, Modern Dance Technique II, DANC, FA, The new title better reflects the course content. New title: Dance Technique II.
#21, Alter, Course, Title, DANC 238, Modern Dance Technique III, DANC, FA, The new title better reflects the course content. New title: Dance Technique III.

#22, Alter, Course, Title, DANC 239, Modern Dance Technique IV, DANC, FA, The new title better reflects the course content. New title: Dance Technique IV.

#23, Alter, Course, Title, DANC 348, Modern Dance Technique V, DANC, FA, The new title better reflects the course content. New title: Dance Technique V.

#24, Alter, Course, Title, DANC 349, Modern Dance Technique VI, DANC, FA, The new title better reflects the course content. New title: Dance Technique VI.

#25, Discontinue, Course, HUM 224H, Classical Studies in the Humanities, HUM, FA, Course has not been offered for several years and we do not need it on the books.

#26, Discontinue, Course, HUM 244H, Contemporary Studies in the Humanities, HUM, FA, Course has not been offered for several years and we do not need it on the books.

#27, Alter, Course, Credits, SOWK 482, Seminar in Social Work, CJUS/SOWK, NSS, This course is an integral part of the field placement. This change (from one credit hour to three) will better reflect the meeting frequency, course content and structure, and academic work load.

#28, Alter, Program, B.S., Social Work Comprehensive Major, SOWK, NSS, We are deleting SOC 225 as a major requirement. Course is no longer needed for accreditation as diversity content is already infused throughout Social Work curriculum. We are also increasing the number of credit hours for SOWK 482 (Field Placement Seminar) from one credit hour to three. These two changes will reduce the total number of credit hours required for the major from 42 to 41.

#29, Alter, Program, Pre-Dentistry, HSCI, NSS, Changes are being made to reflect changes in courses in the biology department.

#30, Alter, Program, Pre-Medicine, HSCI, NSS, Changes are being made to reflect changes in courses in the biology department.

#31, Alter, Program, Pre-Pharmacy, HSCI, NSS, Changes are being made to reflect change in Biology 104 which allow it to be included in this program. Changes are being made to reflect changes to pre-requisites at Creighton University.

#32, Alter, Program, Pre-Physical Therapy, HSCI, NSS, Changes are being made to reflect change in Biology 104 which allow it to be included in this program. Changes are also being made to reflect changes in pre-requisites at Creighton University.

#33, Create, Course, PSY 220, Introductory Psychology Seminar, PSY, NSS, The Psychology Department would like to have the option of offering enhanced classes of Introductory Psychology - but supplementing the 3-hour course with an additional 1-hour seminar.

#34, Create, Course, ETHS 101, Introduction to Ethnic Studies, ETHS, NSS, This course is designed to be the introductory course to the Ethnic Studies minor. This course provides an opportunity to examine issues related to the primary ethnic groups of the United States.

#35, Create, Course, ETHS 370, Research in Ethnic Studies, ETHS, NSS, This course is provided as an avenue for student research or artistic expression directly relate to ethnic studies issues. The course detail is based upon individual project design. Cross-discipline faculty involvement is anticipated.
#36, Create, Course, ETHS 450, Senior Seminar in Comparative Ethnic Studies, ETHS, NSS, This is the required capstone course for Ethnic Studies.

#37, Create, Program, Ethnic Studies Minor, ETHS, NSS, Census data for Nebraska, 2000, reports that the population is becoming increasingly diverse in terms of race and ethnicity. In 1980, 94 percent of Nebraskans selected Caucasian as their identifier. In 2000 the number lowered to 87 percent. With an increase in minorities coming into the area, students enrolled in programs of study focusing on career opportunities will be greatly disadvantaged if their undergraduate preparation lacks adequate diversity development. Graduates entering the area of individual, family, medical, and legal services must be prepared to work with an increasingly diverse population in both urban and rural areas of the state. Those in business and industry sectors must be prepared for an increasingly diverse workforce and customer base. Educators, while predominantly Caucasian, are working in both private and public education classrooms with increasingly larger minority student populations. Employment success will be heightened through undergraduate experiences rich in knowledge and skills related to ethnic uniqueness. Future career advancement will be even more dependent upon those skills.

#38, Alter, Course, Description & Title, GEOG 315, Geographic Information Systems, GEOG, NSS, Change to reflect new faculty expertise and expand potential student interest population. New title: Geographic Information Systems - Principles & Concepts.

#39, Alter, Course, Description & Title, GEOG 316, Advanced Geographic Information Systems, GEOG, NSS, Change to reflect new faculty expertise and expand potential student interest population. New title: GIS - Working with GIS and Spatial Analysis.

#40, Create, Course, GEOG 416, Applications of Geographic Information Systems, GEOG, NSS, This course formalizes GEOG 443 (Special Topics - GIS) as a regular course. GEOG 443 has been taught 3 times as a special topics course with this (416) content.

#41, Alter, Course, Description & Title, GEOG 443, Special Topics in Applied GIS, GEOG, NSS, Reflects changes associated with new course (GEOG 416) and creates parallel language with other Geography Special Topics courses (GEOG 440, 441, 442). New title: Special Topics in GIS and Spatial Analysis.

#42, Alter, Program, B.S., Geography Environmental Option (5508), GEOG, NSS, Modify the courses to meet both the changes in faculty expertise as well as changes in perspectives of how the course should be prepared.

#43, Alter, Program, B.S., Geography Geographic Information Systems/Spatial Analysis Option (5510), GEOG, NSS, Modify the courses to meet both the changes in faculty expertise as well as changes in perspectives of how the course should be prepared.

#44, Alter, Program, B.S., Geography Major (5510), GEOG, NSS, Modify the courses to meet both the changes in faculty expertise as well as changes in perspectives of how the course should be prepared.

#45, Alter, Program, Geography Spatial Analysis Minor (MN 1095), GEOG, NSS, Modify the courses to meet both the changes in faculty expertise as well as changes in perspectives of how the course should be prepared.

#46, Create, Course, BIOL 305, Research Analysis, BIOL, NSS.

Respectfully submitted by:
Joan M. Blauwkamp, Secretary