University of Nebraska at Kearney Faculty Senate
Academic Affairs Committee MINUTES
Meeting of Thursday, October 16, 2003
3:30 pm Ockinga Conference Room

Present: Glen Powell, Kimra Schipporeit, Bill Wozniak, George Lawson, Barbara Emrys, Ken Nelson, Bob Walden, Deb Bridges, Leslie Korb, Jim Rowling, and Joan Blauwkamp.
Absent: Ken Nikels
Guests: Herbert Craig and Keith Terry.

I. Introduction

The committee welcomed two newly elected members. Bob Walden replaces Donna Montgomery, whose term had ended, as a representative of the College of Education. Bill Wozniak replaces Kurt Borchard, whose term had ended, as a representative of the College of Natural and Social Sciences.

**Elections of new chair and secretary were held.** Bill Wozniak was nominated for chair by Schipporeit (Korb). Wozniak asked the faculty of the committee to judge whether his simultaneous representation of the General Studies Council might constitute a conflict of interest. Any conflict would presumably be minimal because as chair he would only vote to create or break a tie. No objections were raised. **Wozniak was elected chair by unanimous vote.** Joan Blauwkamp was nominated to remain secretary by Korb (Wozniak). **Blauwkamp was elected secretary by unanimous vote.**

II. Old Business

Approval of minutes from 9-18-03 meeting was done electronically. The minutes have been distributed to the Faculty Senate and the campus community.

Tabled proposals from ITEC and CSIS from the 9-18-03 meeting (see minutes for details) remain tabled because the departments in question have not taken any further action on them yet.

**Proposal #170 as listed in the meeting agenda (see below) should have been listed as old business.** It had been tabled in the 3-27-03 meeting (see minutes) to clarify how the catalog would explain the options available to students in completing the language requirements for all Bachelor of Arts degrees and how faculty advisors and the Registrar’s Office would implement the proposal.

#170, Alter, Foreign Language Requirement on BA, Foreign Languages. Complete two intermediate or upper level college courses (6 hours) or equivalent competency in a foreign language. Students who are admitted to UNK with the Core Requirement of 2 units in the same Foreign Language completed in high school (and can document which one), may choose to meet this language requirement by completing two introductory courses at UNK (100 and 101, 10 hours) in a single, different language than the one taken in high school. Students entering UNK without completing the Core Requirement in high school are not eligible for this option.
The proposal includes the catalog description as it would appear. Herbert Craig attended the meeting to participate in the discussion. He noted that the Chairs Council had initiated this idea to encourage language study and increase student interest in BA degrees. It may be to a student’s advantage to study a different language due to career plans or what may have been limited availability of certain languages in their high school curriculum. The educational policy committees in the three colleges that offer BA degrees have all approved this change as has a committee from Faculty Senate assigned to study the idea.

Blauwkamp proposed to amend the catalog description to explain to the student how and to whom documentation of their high school language coursework must be provided. The parenthetical note “(and can document which one)” would be replaced with “and provide a copy of their high school transcript to their faculty advisor and the Registrar’s Office.” Herbert Craig agreed to this friendly amendment.

At the 3-27-03 meeting, there had been a motion to accept this proposal made by Emrys (Montgomery). A motion to untable the proposal and act on this prior motion to accept was made by Lawson (Bridges). The vote was unanimous to accept proposal #170, with the amendment to the catalog description.

III. New Business

Items #131 and #132 (see below) were tabled because approval from the Dean of the College of Education had not yet been obtained.

Keith Terry spoke on item #130 (see below). The subcommittee had raised a concern because the Multimedia Minor required 27 hours and therefore exceeded the maximum of 24 hours for a minor. Terry explained that the minor had always been 27 hours. It had been approved at that level as indicated in the AA minutes of 4-19-01. He provided the committee members with copies of the excerpted minutes. The rationale for the additional three hours is that the Multimedia Minor is interdisciplinary and was created through agreement across three departments: JMC, CSIS, and ART to share equally in the credit hours, with 9 hours required in each department.

Motion to accept proposals #116-130 and #133-169 (see below) was made by Bridges (Korb). The vote was unanimous. The motion carried.

Other New Business – Wozniak raised an additional issue that was discussed in the AA subcommittee. There are specific course requirements defined as BA-related requirements (i.e., foreign language), but there is no equivalent definition of the courses which may be BS-related requirements. Through an examination of the courses required for BS in different departments (for a summary of BS-related requirements for various degrees contact Blauwkamp), two potential problems emerge: 1) Some departments require courses that concern technology but that may not qualify as “science” courses; and 2) A few BS programs require additional courses in their own department, which suggests they are exploiting a loophole to “off-load” courses in the major by calling them BS-related coursework and thereby exceeding the maximum hours for a major or comprehensive major. The committee decided that it wishes to consider creating a policy that would define what is acceptable for BS-related course requirements. As with any policy change
the committee makes, the policy would be grandfathered in rather than applied retroactively. As BS degree programs propose changes, their compliance with the new policy would be enforced. The committee agreed that consultation with the college educational policy committees would be sought before any policy change was approved. **Blauwkamp volunteered to draft some policy language for the committee to consider at the 11-20-03 meeting.**

The following course proposals were reviewed by the AA subcommittee.

**Academic Affairs Full Committee 10-16-03**

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>REQUEST</th>
<th>LEVEL</th>
<th>SPECIFIC REQUEST</th>
<th>DEGREE/ COURSE</th>
<th>PROGRAM/COURSE TITLE</th>
<th>DEPT</th>
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<th>REASON</th>
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<tr>
<td>#116</td>
<td>Create, Course</td>
<td>CDIS 312</td>
<td>Field Experience in Communication Disorders, CDIS, EDUC</td>
<td>This course is being created to meet the clinical observation requirement for the American Speech-Language-Hearing Association for majors in CDIS. In addition this experience partially fulfills the state of Nebraska field experience for students obtaining teacher certification.</td>
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<td>#117</td>
<td>Create, Course</td>
<td>CDIS 488</td>
<td>Senior Seminar, CDIS, EDUC</td>
<td>This course is being created to provide a capstone experience for undergraduate majors in communication disorders. Additionally, the course will allow us to provide students an opportunity to examine in depth certain aspects of current professional issues.</td>
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<td>#118</td>
<td>Alter, Program</td>
<td>BSEd, Communication Disorders Comprehensive Major, CDIS, EDUC</td>
<td>This program is being altered in order to comply with the new American Speech-Language-Hearing Association (ASHA) accreditation standards. Any student graduating after December 31, 2004 must meet the new standards. The field experience course also partially fulfills the state of Nebraska field experience requirements for students obtaining teacher certification. The senior seminar course will provide a capstone experience for our undergraduates.</td>
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<td>#119</td>
<td>Alter, Course, Number</td>
<td>REC 353, Facilities in Recreation, Tourism and Sport&quot;, HPERLS, EDUC</td>
<td>This course needs to be a 400 level course so that it may be taught concurrently with the appropriate graduate course: PE 822P - Facilities for Sports and Recreation. New course number: REC 422.</td>
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<td>#120</td>
<td>Alter, Course, Activities and Description</td>
<td>JMC 265, Video Production, COMM, FA</td>
<td>Eliminating the lab component of the course. The lab time is not needed to successfully teach the class.</td>
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<td>#121</td>
<td>Create, Course</td>
<td>JMC 300, Website Design, COMM, FA</td>
<td>Website design skills have become part of the skill set valued by employers.</td>
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<td>#122</td>
<td>Alter, Program, BS</td>
<td>Journalism and Mass Communication Major: Broadcasting Option, COMM, FA, The BS requirement is being modified.</td>
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<td>#123</td>
<td>Alter, Program, BS</td>
<td>Journalism and Mass Communication Major: Journalism Option: Advertising Emphasis, COMM, FA, The BS requirement is being modified.</td>
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#124, Alter, Program, BS, Journalism and Mass Communication Major: Journalism Option: Mass Media Emphasis, COMM, FA, The BS requirement is being modified.

#125, Alter, Program, BS, Journalism and Mass Communication Major: Journalism Option: News-Editorial Emphasis, COMM, FA, The BS requirement is being modified.

#126, Alter, Program, BS, Journalism and Mass Communication Major: Journalism Option: Public Relations Emphasis, COMM, FA, The BS requirement is being modified.

#127, Alter, Program, BS, Journalism and Mass Communication Major: Journalism Option: Sports Communication Emphasis, COMM, FA, The BS requirement is being modified.

#128, Alter, Program, BA, Multimedia Major, COMM, FA, The major is being changed to allow for a new course (CSIS 406) to be added. Eliminating the CSIS 222 option since no multimedia students have ever selected it. The BS requirement is being modified. CSIS 360 is being removed. CSIS 404 is now not appropriate for Multimedia majors.

#129, Alter, Program, BS, Multimedia Major, COMM, FA, The major is being changed to allow for a new course (CSIS 406) to be added. Eliminating the CSIS 222 option since no multimedia students have ever selected it. The BS requirement is being modified. CSIS 360 is being removed. CSIS 404 is now not appropriate for Multimedia majors.

#130, Alter, Program, Minor, Multimedia Minor, COMM, FA, The minor is being changed to allow for a new course (CSIS 406) to be added. Dropping the CSIS 222 option since no minors have selected it. Inserting ART 301M to provide a more logical sequencing of art courses. CSIS 360 is being removed.

#131, Alter, Course, Title and Description, FORL 470, TESOL I, ML, FA, New course description more accurately reflects the content of the course. New title: TESOL.

#132, Alter, Course, Title and Description, FORL 472, Methods of Teaching Foreign Languages, ML, FA, New course description more accurately reflects the content of the course. New title: Foreign Language Acquisition.

#133, Alter, Course, Prerequisites, FR 201GS, Intermediate French II, ML, FA, This request is to change the prerequisite for French 201 (from FREN 200 to FREN 101 or equivalent) stems from a previous modification in content distribution in both intermediate courses. Students who have completed 101 or equivalent may enroll in either FREN 200 (offered only in the Fall) or FREN 201 (offered only in the Spring).

#134, Alter, Course, Prerequisites, SPAN 204, Culture, Conversation and Writing, ML, FA, The prerequisite for SPAN 204 needs to be raised from SPAN 101 to SPAN 200. Several years ago the course was changed from 2 credit hours to 3 credit hours, with greater expectations for students' language skills. The prerequisite should have been changed at that time. This request will assure the students have appropriate preparation for SPAN 204. The minor change in the course description reflects course content.
#135, Alter, Course, Prerequisites, SPAN 302, Spanish Phonetics/Phonology, ML, FA, As this class is currently taught in Spanish, the prerequisite needs to be raised from SPAN 200 to SPAN 201. Thus, the students will be better prepared to understand the oral and written language.

#136, Create, Course, GERM 302, Phonetics and History of German, ML, FA, This course is needed to help students develop native pronunciation. Parallels courses in French and Spanish that are required for the major and the 7-12 endorsement.

#137, Alter, Course, Title, GERM 303, Grammar Review, ML, FA, New course title more accurately reflects the content of the course, and parallels the same course in Spanish. New title: Advanced German Grammar.

#138, Alter, Program, BA, German Major, ML, FA, New required course (GERM 302, Phonetics and History of German) will help students develop native-like pronunciation. New required course (GERM 354) will give students a better overview of German Literature than currently required course (GERM 339, Modern German Literature). One required specialty course (GERM 450, Goethe and His Times) would no longer be required but would remain on the books as an elective.

#139, Alter, Program, BAEd, German Endorsement, ML, FA, New required course (GERM 302, Phonetics and History of German) will help students develop native-like pronunciation. New required course (GERM 354) will give students a better overview of German Literature than currently required course (GERM 339, Modern German Literature). One required specialty course (GERM 450, Goethe and His Times) would no longer be required but would remain on the books as an elective.

#140, Alter, Program, Minor, German Minor, ML, FA, New required course (GERM 354) will give students a better overview of German literature than currently required course (GERM 339, Modern German Literature). One required specialty course (GERM 450, Goethe and His Times) would no longer be required but would remain on the books as an elective.

#141, Create, Course, CJUS 315, Victimology: Victims of Crime, CJUS, NSS, Course has been taught eleven years at UNK as a special topics course and has had significant student interest to turn into a regular scheduled course.

#142, Inactivate, Course, CJUS 320, Police Supervision, CJUS, NSS, Course merged with CJUS 420.

#143, Inactivate, Course, CJUS 325, Correctional Agency Administration, CJUS, NSS, This course is being merged into CJUS 420.

#144, Inactivate, Course, CJUS 330, Laws of Arrest, Search & Seizure, CJUS, NSS, Course is being merged with CJUS 340.
#145, Alter, Course, Title, CJUS 401, Issues in Criminal Justice, CJUS, NSS, Title is more appealing and is the same as UNO's, CJUS 451 now merged with this course. New course title: Special Topics.

#146, Alter, Course, Max Repeat Hours, CJUS 411, Readings in Criminal Justice, CJUS, NSS, This is to allow off campus students an opportunity to earn 3 additional upper level credits in CJ, that are also WI and CD. It is for our accelerated CJ degree program.

#147, Alter, Course, Title, prerequisite, course description, CJUS 420, Police Organization and Management, CJUS, NSS, Merger of 2 related classes. New course title: Supervision and Management in Criminal Justice.

#148, Inactivate, Course, CJUS 425, Court Administration, CJUS, NSS, Lack of interest by students to sign up for course.

#149, Create, Course, CJUS 430, Drugs and the Criminal Justice System, CJUS, NSS, Nation wide drugs have increased as a significant problem for professionals in criminal justice to apprehend and rehabilitate.

#150, Create, Course, CJUS 431, Correctional Law and Administration, CJUS, NSS, Increased need for CJ professionals to be knowledgeable in this area. UNL/UNO has same course.

#151, Create, Course, CJUS 435, Interviewing and Correctional Case Management, CJUS, NSS, Need for students to develop these skills to be effective in their careers. With an increase number of students going into corrections, probation and parole and juvenile counseling, this is needed.

#152, Inactivate, Course, CJUS 451, Seminar in Criminal Justice, CJUS, NSS, Course topics will be listed under CJUS 401 - Special Topics.

#153, Create, Course, CJUS 476, Terrorism and Crisis Negotiations, CJUS, NSS, Since the terrorist bombing on 9/11 America has been in need of more information on terrorism and the training of criminal justice professionals to understand terrorism.

#154, Create, Course, CJUS 480, Senior Seminar: Professional Ethics and Career Development, CJUS, NSS, Recommended capstone course by Program Review. Includes assessment tools.

#155, Create, Course, CJUS 490, Advanced Criminal and Crime Scene Investigations (CSI), CJUS, NSS, Based on the need for CJ professionals to be better trained investigators in light of the terrorist attacks of 9/11. Also, the advanced technology of investigative tools has greatly increased.

#156, Alter, Program, BS, Criminal Justice Comprehensive Option, CJUS, NSS, The current program needed to be updated to meet the changing needs of criminal justice professionals. The current program has not been modified for 20 years and it needed to be more strategic and forward looking and more receptive to recent developments
The current program needed to be updated to meet the changing needs of criminal justice professionals. The current program has not been modified for 20 years and it needed to be more strategic and forward looking and more receptive to recent developments in the criminal justice field.

The Geography Department wished to alter the prerequisites for the course as well as the course description. The course content, objectives and outline will not change. Change prerequisites to "none".

Revision as follows: Junior standing and at least two (2) of the following courses: GEOG 207, GEOG 301, GEOG 305, GEOG 306, GEOG 400.

Open the course up to a more diverse population. Alter the prerequisite from: 100GS or 250GS or equivalent to: Prerequisite: None.

Taught at an entry level - Stats not needed. Change from: Prerequisites 235 or 241. Change to: Prerequisites: None.

Encouraging majors and minors to take this course earlier in their academic career. Change from: Prerequisites: two 300 or 400 Sociology courses. Change to: COS 100GS or SOC 200 level course or permission.

More accurately reflects needed background. Change from: Prereq: SOC 225. Change to: SOC 100GS or SOC 225 or permission.

Broaden the opportunities for students to take this course. Change from: Prereq: SOC 100GS or SOC 250 or equivalent. Change to: Prereq: SOC 100GS or SOC 250 or permission.

Allow a broader course selection as prerequisites. Change from: Prereq: SOC 100GS or SOC 250 or equivalent. Change to: Prereq: SOC 100GS or SOC 124GS or SOC 250GS or permission.

Allow a broader course selection as prerequisites. Change from: Prereq: SOC 100GS or SOC 250GS or equivalent. Change to: Prereq: SOC 100GS or SOC 124GS or SOC 250GS or permission.

Allow faculty judgment of background. Change from: SOC 100GS or 250GS or equivalent. Change to: SOC 100GS or 250GS or permission.
#168, Alter, Course, Prerequisites, SOC 468, Senior Seminar, SOC, NSS, Allow more students to participate at earlier years. Change from: 24 hours of completed SOC coursework. Change to: 18 hours of completed SOC coursework.

#169, Alter, Course, Prerequisites, SOC 488, Research Seminar in Sociology, SOC, NSS, Permit more student flexibility in choice. Change from: Prereq: SOC 237 or equivalent. Change to: Prereq: SOC 237 or permission.

IV. Review of General Studies Council minutes

The minutes from the most recent meeting have not yet been approved. No minutes to review.

V. Next meeting: Thursday, November 20, 2003 at 3:30 pm (Ockinga conference room); Subcommittee meeting: November 12, 2003 at 3:00 pm FDHL 2122).

Wozniak discussed the likely need for a December meeting, due to the high volume of proposals that need to be acted upon before the catalog printing deadline. A December meeting was tentatively added for December 11; subcommittee would meet on December 3.

VI. Adjournment

Respectfully submitted by
Joan Blauwkamp, Secretary