I. Call to order: President Mollenkopf called the meeting to order at 7:00 p.m.

II. Roll Call

At Large Senators:  
Present: Davis, Frickel, Wozniak  
Absent: none

CBT Senators:  
Present: Agrawal, Amundson, Barry, Messersmith, Trewin  
Absent: Moore, T., Taylor

COE Senators:  
Present: Fredrickson, Kracl, Kritzer, Lewis, McKelvey, Mollenkopf  
Absent: Moore, J.

CFAH Senators:  
Present: Hartman, Fronczak, Chavez, Dimock, Kruse, Flood, White, Rogoff  
Absent: none

CNSS Senators:  
Present: Biggs, Campbell, Carlson, Darveau, Ericson, Freeman, Miller, Trantham  
Absent: Neal

Library Senator:  
Present: Mueller

III. Approval of Agenda:

Darveau (Miller) move approval.

Agenda Approved

IV. Action on Faculty Senate Minutes: 26APR2012

Darveau (Chavez) with correction to title of April 26th Minutes.

Minutes Approved.

V. Special Presentation - None

VI. Reports of Faculty Senate Standing Committees (Date included in bold for each committee that submitted minutes)

A. Oversight Committee: (DARVEAU)

Motion: Senator Darveau (Biggs) moves that the following senators be elected to the Oversight Committee: Taylor, Chavez, Lewis, Miller, & Mueller

Motion passes.

Senator Darveau announced that Senate will be choosing two tenured senators for the Academic Tenure Committee, three faculty representatives for the Athletic Committee, and one senator for e-campus.
Motion: Senator Darveau (Miller) moves to elect Martha Kruse to replace Robert Ficociello for the fall semester due to a class scheduling conflict.

    Motion passes.

Motion: Senator Darveau (Biggs) moves to appoint Mark Hartman and Janice Fronzcak to replace Senators Beard and Beissel Heath

    Motion passes.

B. Executive Committee:

    No report, first meeting scheduled for 9/12.

C. President’s Report: 01AUG12

    Senator Davis inquires if music program is going to retain their music education endorsement. Senator White explains that the program has been deactivated for a year, but believes the program will be reactivated next fall. Students are entering the program this year registered as BA Music students, but will not officially be Music Education students until the program is reactivated.

D. Academic Affairs:

E. Academic Freedom and Tenure Committee:

F. Academic Information and Technology Committee: 06APR2012

    Senator Fredrickson asks that the Executive Committee examine the scheduled closing of UNK Connections on September 14th. Fredrickson is seeking a rationale for the closing and the move to eShop, because of the higher prices associated with the latter. Senator Wozniak inquires as to whether the closing of UNK Connections will affect the Apple license. President Mollenkopf agrees to place this item on the agenda for discussion at the next Executive Committee meeting.

G. Artists and Lecturers Committee:

H. Athletic Committee:

I. e-campus Committee:

J. Faculty Welfare Committee:

K. Grievance Committee: 29AUG2012

    Senator Carlson announced that this committee did not meet today as the meeting has been moved to a later time. The minutes will be corrected.

L. Library Committee:

M. Professional Conduct Committee:

N. Student Affairs Committee:

VII. Reports of Senate Representatives to Non-Senate Committees

    President Mollenkopf announced that we would be reviewing each of the non-senate committee reports to see if delegates are represented in the current Faculty Senate and if committees are still active.

A. Assessment Committee (Mueller,Wozniak): No report

B. Affirmative Action Commission (): Committee no longer meets
C. Center for Teaching Excellence Advisory Committee ():

D. Council of Chairs: Committee no longer meets

E. Ethnic Studies Advisory Committee (Mollenkopf):
   President Mollenkopf announced that she serves on this committee and that they will be working on the recommendations made during the program review that took place last year.

F. Fees Committee (Trantham): No report

G. First Year Advisory Council (): Function replaced by Student Success Council.

H. Gender Equity Committee ():

I. Honors Council (Frickel): No report

J. International Studies Advisory Council (Amundson):
   Council undergoing APR this year

K. Parking (Wozniak): Committee reviews appeals via e-mail primarily.

L. Student Retention Committee: Committee no longer meets

M. Safety Committee ():

N. Strategic Planning: Committee no longer meets

O. Student Support Services Advisory Committee: Committee no longer meets

P. Technology Advisory Committee: Committee no longer meets

Q. Women’s Studies Advisory Committee (Kracl, Campbell): Name has been changed to Gender Studies Advisory Committee

R. WI/CD Committee (Amundson): Ad-hoc committee currently reviewing the charter for this committee to determine its future.

S. Writing Center Advisory Committee: Committee no longer meets

VIII. Reports from Academic Councils

A. Graduate Council

B. General Studies Council: 05APR2012, 26APR2012
   Senator Miller inquired as to why the junior standing requirement was removed. Senator Trantham noted that the 24 hour credit hour requirement seemed sufficient.
   Senator Darveau noted that situations arise in which juniors enter with less than 24 hours of credit who must take the portal class.
   Senator Frickel notes that you technically have to be a junior to enroll in 388 courses. Though this can be overwritten by permission it requires more administrative work than necessary.

C. Council on Undergraduate Education:

IX. Old Business

A. Report on ad hoc WI committee
Senator Amundson announced that the committee will meet in September to determine the future of this requirement. Amundson also mentioned that it is unlikely that any change will be made until 2014, following the North Central Accreditation.

President Mollenkopf mentioned that she would be meeting with Jeanne Butler to discuss the ramifications of removing the formal WI/CD requirement. Mollenkopf also stressed that it is the committee and the designation that will likely be ended, not the courses nor the focus on systematic writing.

B. Academic Dishonesty Process & Record Keeping

President Mollenkopf reviewed the need for a form and a process to be developed or utilized to collect information about academic dishonesty. The current process is not well established or utilized, so it is difficult to track students who may have multiple offenses across departments. Mollenkopf stated that the Student Affairs Committee would be tasked with evaluating the process and a standardized form.

Senator Carlson noted that part of NCA visit is a review of the file for academic dishonesty cases. Currently that file is not well established, so this must be evaluated prior to the NCA visit.

Senator Davis indicated that at a FERPA presentation last year the issue of reviewing student records came up. At the presentation it was indicated that instructors may be given access to student records for a legitimate educational interest. Academic dishonesty should be a legitimate educational purpose; however, the Registrar’s office has denied access using FERPA as a rationale before. This process needs to be clarified.

Senator Darveau stated that two things need to be asked of the Student Affairs Committee – 1) create a paper form and 2) define a process for how this should be filed and handled. Per the Student code of conduct faculty members must file a report when they confront students regarding academic dishonesty.

Senator Miller noted that faculty freedom should be off limits, in terms of how individual faculty members choose to deal with dishonesty, but some type of report needs to be filed.

Senator Carlson described the process utilized in the Biology department for the distance program. This may serve as a template to use across campus, but cross-campus integration is necessary.

*Senator Dimock will speak with the chair of Student Affairs Committee to discuss the development of a standard form that will be kept in the Senior Vice Chancellor’s office.*

X. New Business

A. Post-tenure review

President Mollenkopf inquired as to whether or not Faculty Senate should be examining the potential for a post tenure review.

Senator Hartman views this as an important topic with more conversation surrounding this issue within the administration, it is not to be taken lightly and Faculty Senate should have a voice in the matter.

Senator Miller noted the distinction between the annual review that everyone completes and a post tenure review, stressing that they are not the same things. There currently is a policy for what triggers a post-tenure review but it is currently unclear who take the final
action steps once a review is triggered. Senator Miller recommends that the policy be included in the next packet for Faculty Senate to review.

XI. General Faculty Comments

Motion: Senator Davis (Miller) moves that the Faculty Welfare Committee be directed to review both UNK campus policies and peer institution policies regarding faculty office hours, with particular regard to online courses/programs and faculty based off-campus. The Faculty Welfare Committee is to report the results of their research on the topic to the Senate by the November meeting.

Motion passes.

Senator Davis: Requests that the Executive Committee examine current practices and policies related to contracts between faculty and students completing incomplete courses. Specifically, what takes precedence the contract or the university’s 1-year completion requirement?

Senator Trantham shared that at a previous institution a contract had to be written by faculty and filed with the department chair.

Senator Miller agrees that the gap should be closed, language needs to be improved to make sure the contract supersedes the 1-year policy. That language needs to be provided.

Motion: Senator Miller (Trantham) moves that the Student Affairs Committee be directed to develop a policy that defines the policy and/or contract between the faculty member and the student with respect to completing incomplete courses. Guidance should be given to form a policy suggesting that the contract guide the process rather than the 1-year policy.

Motion passes.

XII. Adjournment

President Mollenkopf adjourns the meeting.