UNK FACULTY SENATE MEETING MINUTES
October 2nd, 2008, 7:00 p.m.
Ockinga
Faculty Senate Website: http://www.unk.edu/committees/facultysenate/

I. Call to order

II. Roll Call

At Large Senators: Present: Davis, Wozniak, Hansen
CBT Senators: Present: Eshleman, Frickel, Trewin, Smith, Agrawal; Absent: Hughes, Hall
COE Senators: Present: McCarty, Summar, Mollenkopf, Unruh, Bostic-Frederick, Fredrickson, Lewis;
CNSS Senators: Present: Borchard, Volpe, Miller, Benz, Kelley, Rohrer, Combs, Darveau, Stevens;
Library Senator: Present: Heidenreich;

III. Approval of Agenda
Agenda approved
Miller (Lewis) Motion Passed

IV. Action on Faculty Senate Minutes of September 4, 2008
Darveau (Fredrickson) Motion Passed with Corrections

V. Special Presentation
A. Jeanne Butler: NCA Focused Visit, final report (PowerPoint presentation posted under important documents on FS website)

Background: In NCA 2004 assessment, UNK’s assessment procedures were not sufficient. Their report shows that we are making acceptable progress in 9 areas of assessment, and 90-95% of what we were doing was acceptable.

Areas recommended for continued attention (which is not a requirement for specific action):

1) Sustainability of assessment process. One positive area was using an online assessment reporting software (Weave). The report also made the following recommendations:
   - Simplify and refine, tighten up, and do less (we are doing more than necessary).
   - Departments should consider what means of assessment give the most valuable means of evaluating student learning, also look at measures for validity with respect to goals and objectives
   - There should be release time or compensation for faculty working on assessment
   - Stream line the assessment process with a focus on student learning. We have a strong culture of assessment, and now need to develop a culture of learning.

2) Cultural Diversity. The reviewers noted the following:
   - Not as well covered as the other areas of assessment.
   - WI/CD are stand alone programs, yet General Studies also has objectives relating to diversity and writing.
   - Recommendation: Determine where CD needs to be addressed, refine the process of assessment, and address the duplication of objectives.
3) Writing Intensive.
   – Similar problems with WI as with CD.
   – Not a problem that WI assessed in department.
   – Recommendation: Look at the duplication of objectives.
   – Some departments are using scales rather than rubrics Assessment will be offering some training in the development of rubrics
4) General Studies.
   – Although there are objectives, they are not understood, implemented, or evaluated in similar ways by different programs and departments.
   – A unified and integrated program is needed, with a core set of objectives that are understood and assessed similarly across campus.
   
   NCA would like to see a progress report from General Studies in April 2011.
   – Make changes in assessment to standardize the approach to measuring GS learning outcomes.
   – Establish a unified and integrated GS program with clear, widely shared understanding of its learning objectives and standardized methods of measuring and interpreting GS learning outcomes.
   – Demonstrate that the assessment is connected to learning outcomes.
   – Determine key areas for data collection and collect and report in those areas

Possible Time line on GS changes to make data available by April 2011:
   – April 2011 – Deliver GS Report to HLC
   – Spring 2011 – Write GS Report
   – Fall 2010 – Collect data on GS learning outcomes
   – Spring 2010 - Collect data on GS learning outcomes
   – Fall 2009 – Finalize campus-wide objectives and measures
   – Spring 2009 – Reach agreement on new campus-wide GS objectives and measures.

The feedback report is posted on the assessment website – recommended reading.

B. Kimra Schipporeit: SIS Implementation (see handout “NeSIS Project” – attached)

This change will involve all campus databases that use student information - “everything you do will change”
This change involves the entire NU and College System, which have coordinated implementation in order to secure funding from the Legislature.

A system, Banner, was recommended by the campus teams; the negotiating team recommended “PeopleSoft SIS” to the Board of Regents, which approved the recommendation -- this is what we own, although we still do not know what all is included in this contract.

Many concerns are not yet met:
   – Costs of Financing
   – Costs of Hardware
   – Optional and 3rd Party software that is needed
   – People Counts/Costs
   – Cash Flow of Implementation
   – Campus Support

Concerns:
   – We don’t know what was included in the purchase.
– Multiple Campuses need to coordinate implementation.
– Connectivity will be a problem. If everything is physically in Lincoln, and all universities are trying to access the system at the same time, we’ll need much greater bandwidth.
– There is a very short timeline for implementation (current software is out of service December 2011). In order to be functional at that time, the implementation needs to be backed up a year in advance.
– The Degree Audit system we have now is part of the old system and currently, there is no degree audit as part of the PeopleSoft product.

Smith – What happened to Banner?
Schipporeit – core team chose Banner, same vendor as current SIS system, in part, because all the historical data could be transferred with “cross walk.” This is a more structured product that would have allowed for a faster implementation. PeopleSoft is a viable product, but is more of a tool set with fewer pre-fabricated structures. PeopleSoft has a higher implementation load (cost and time). Coverage is limited – financial aid is concerned – PeopleSoft uses a 3rd party, each year financial aid changes, that means code needs to change, that means greater delay

The negotiation team thought advantages of PeopleSoft outweighed Banner.

Miller – We are $11.7 million short for the first year. What about subsequent years? Will the legislature provide funds?
Schipporeit -- We don’t know.

Miller – UNL is using DARS for degree audit functions. Will that work for us?
Schipporeit – DARS is changing, UNK and UNO are looking at a different 3rd party.

Wozniak – What can senate do to help?
Schipporeit – UNO is using student fees, that is likely to occur (current tech fee money?) a lot of that is committed
Is faculty involved? Scott Fredrickson and Rick Miller went to the product demonstrations.

Schipporeit – The service level will drop hard and there will be a long recovery period (anticipated 5 years to reach current service level). We will have a skeleton system when it starts in 2 years.

Nuss – Is it possible to change? Schipporeit: No, the contract is signed.

Fredrickson – Concerning the data migration issue, is Varner Hall going to help in being sure there is no data loss? Schipporeit – We’re doing what we can.

Snider – If you are interested in the reason for the BOR decision, the BOR minutes reflect the criteria and reason for decision

Wozniak – who is involved (locally)?
Miller – there are a couple– Finnie Murry and Schipporeit, but we need to find out who else is formally involved.
VI. Reports of Faculty Senate Standing Committees
A. Oversight Committee: Sept. 23, 2008

Temporary Vacancy CFAH – nominate Sharon Campbell – Replacing Smith, term to expire April 2009.
Miller (Darveau) to accept Motion Passed.

Standing Committee election results:

<table>
<thead>
<tr>
<th>FS STANDING COMMITTEE</th>
<th>Fall 2008 Elections for Standing Committee Membership With Regular 2-Year Terms Ending October 2010</th>
<th>Elections Results to date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CBT</strong></td>
<td><strong>COE</strong></td>
<td><strong>CFAH</strong></td>
</tr>
<tr>
<td>Academic Affairs</td>
<td>Janet Lear</td>
<td>Jane Ziebarth-Bovill</td>
</tr>
<tr>
<td>(1 rep./college dept.)</td>
<td></td>
<td>Derek Burbul</td>
</tr>
<tr>
<td>Academic Freedom &amp; Tenure</td>
<td></td>
<td>Theresa Wadkins</td>
</tr>
<tr>
<td>(Tenured Assoc.Prof.+</td>
<td></td>
<td>Greg Anderson</td>
</tr>
<tr>
<td>Academic Information Tech.</td>
<td></td>
<td>Mark Hartman</td>
</tr>
<tr>
<td>Artists &amp; Lecturers</td>
<td>Suzanne Hayes</td>
<td>Julie Agard</td>
</tr>
<tr>
<td>e-Campus</td>
<td></td>
<td>Ralph Hanson</td>
</tr>
<tr>
<td>Faculty Welfare</td>
<td>Pat Seaton</td>
<td>NA</td>
</tr>
<tr>
<td>(Tenured)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grievance</td>
<td>Ron Tuttle</td>
<td>Scott Fredrickson</td>
</tr>
<tr>
<td>(Tenured, no admin. duties)</td>
<td></td>
<td>Akbar Javidi</td>
</tr>
<tr>
<td>Library</td>
<td></td>
<td>Kurt Siedschlaw</td>
</tr>
<tr>
<td>Professional Conduct</td>
<td>Steve Hall</td>
<td>Ting-Lan Chen</td>
</tr>
<tr>
<td>(Tenured, Assist.Prof.+</td>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>Student Affairs</td>
<td></td>
<td>Ting-Lan Chen</td>
</tr>
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<td></td>
<td></td>
<td>John Lillis</td>
</tr>
</tbody>
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CNSS elections had a problem and will be redone.

COE Student Affairs representative resigned; election will need to be re-done.

Oversight proposal for standing committee members elected by the Faculty Senate

<table>
<thead>
<tr>
<th>Oversight Committee Proposed Slate</th>
<th>For FS STANDING COMMITTEE Members elected by the Senate With Regular Terms Ending October 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>**** must be a Senator</td>
<td></td>
</tr>
<tr>
<td>Academic Affairs</td>
<td><strong>Martha Kruse (new position)</strong></td>
</tr>
<tr>
<td>(1 rep./college dept.)</td>
<td></td>
</tr>
<tr>
<td>Academic Freedom &amp; Tenure</td>
<td><strong>Jim Rohrer</strong></td>
</tr>
<tr>
<td>(Tenured Assoc.Prof.+</td>
<td><strong>Tommy Hansen</strong></td>
</tr>
<tr>
<td>Athletic</td>
<td>Janet Steele</td>
</tr>
<tr>
<td>(Gender specific)</td>
<td>Pat Seaton</td>
</tr>
<tr>
<td>e-Campus</td>
<td>Ken Messersmith</td>
</tr>
<tr>
<td></td>
<td>Scott Fredrickson</td>
</tr>
</tbody>
</table>
Darveau (Lewis) (amended motion from Oversight) – move to accept AA, AFT, and e-Campus **Motion Passed**

**Oversight Motion** to accept Janet Steele – position that must be female (**Motion Passed**)

There needs to be 3/3 gender balance

**Oversight Motion** to appoint Messersmith and Seaton to Athletic Committee

Unruh (Smith) – Nomination of Jeff Kritzer for Athletic Committee.

**Ballot Vote** - Messersmith and Seaton elected to Athletic Committee

**Oversight Motion** to accept the proposed slate to fill vacancies: **Motion Passed**

| Oversight Committee Proposed Slate For FS STANDING COMMITTEE Members elected by the Senate to Fill Temporary Vacancies |
|-----------------------------|--------------------------------------------------|
| **Artists & Lecturers**    | Bev Frickel (temporary appointment for Fall 2008 semester to fill Will Aviles temporary vacancy) |
| **Athletic** (Gender specific) | Cliff Summar (appointment until Oct. 2009 to fill Sam Lopez temporary vacancy) |
| **Professional Conduct** (Tenured, Assist.Prof.+) | **Vern Volpe (temporary appointment for Fall 2008 semester to fill Carol Lilly temporary vacancy)** |

**B. Executive Committee: 9/24/2008**

Wozniak – Why can’t faculty paint their offices?

This is a skill issue. For consistency, no one is authorized to paint their own office.

Smith – Problem of first pay check at the end of September. In the past, the credit union has been willing to loan faculty money.

Snider – Barbara Johnson stated that BOR policy is for faculty pay spread over 12 installments, and the timing falls that way. Policy reads “usually,” so there may be more flexibility there.

Smith – Who is the interim director of international education?

Fox is still employed, part time until the end of this semester.

Smith – Who is on the search committee for SVCAA

Snider is on it; Wilke is the Chair.

Smith – The campus should be informed.

Smith – Item 13c, Beverage Contract (Coke or Pepsi) – is there a way to provide faculty input.

Miller – VCBF Johnson is expecting an aggressive Coke bid.

Wozniak – #3, status of budget cuts. If the process will be the same as before, why are they different? There are no open meetings. Snider: The VCAA said that the deans are each handling cuts in their own way and after deans propose cuts, the proposals will be opened to faculty for comment and discussion.
Wozniak – #4, Strategic Plan prioritization, was reallocation always part of the process?
  Smith – this was expressed during the development. There was always an underlying assumption that reallocation would have to be done, where the funding will come from has always been a question. Miller – when they implement, reallocation becomes an issue.

Wozniak – #5, Summer School Budget, if the cuts are vertical, why is eCampus’s cut proportional? eCampus had it’s proportional amount of the budget deficit to cut; it is responsible for making its own vertical cuts.

Wozniak -- #8, 24 hour Helpdesk is offsite? During non-business hours, yes.
  Fredrickson – that was raised when it started.
  Lewis – If they can’t answer, they send it to our local people.

Darveau – #2, new faculty pay. You can request an emergency request for pay, which would reduce the first full paycheck. Campbell – that was never mentioned, a packet would be nice. Smith – Having a credit union representative on campus shows too much preference.
  Faculty welfare should address this issue.

Wozniak – #9, smart classroom software standardization – AIT was supposed to do this, now they are supposed to do it again? Yes.

Wozniak – #13a distance education retreat, who was there? Gloria Vavrika was there.
  Snider – they are working on consistency across the NU system; we would like Vavrika to report to Faculty Senate on this issue sooner. Mollenkopf – was at the retreat. They really aren’t sharing much information. There is a lot of talk about a centralized portal that will direct students to various programs. They weren’t allowed to address any questions. It is a marketing driven approach with little input – every campus wants to maintain control of their program.
  Smith – This is also about money and how the marketing, director, and portal are funded and controlled.
  Snider – met with Dean Taylor – they are determined to maintain our academic independence – we will watch carefully.
  Lewis – we have business plans submitted; this impacts our campus.

Wozniak -- #13d, State Senators coming to campus, and may want to meet with faculty, clarification. Meet and greet opportunity through VCUR.

Wozniak -- # 13e, What meetings about ADA? Frickel – there have been changes to the ADA that they need to discuss. Her staff is examining issues.

Lewis -- # 5, Budget Cuts will effect summer school funding. Departments being cut, and help from eCampus is being cut. Miller: VCAA will also not be providing funds to the colleges. Smith -- is it because of budget cuts? Miller: Yes. Smith: is it going to go back to the “break even?” Miller: probably not. We propose a budget for summer school, and then that is funded. In the last cuts, we pulled money from summer school.
Fredrickson – #13d, University Relations events manager, where is that money coming from? Snider: from reallocation within the VCUR budget.

C. President’s Report: October 2, 2008
No comments

D. Academic Affairs: Sept. 18, 2008
Wozniak – The members don’t know what the numbers on the minutes reference, Move (Kelley) to return to AA to be clarified
Darveau – can we do it another way? Chemistry has numerous changes that were approved and need to be allowed to be implemented. Forcing AA to revise their minutes would hold up program development.
Wozniak – withdraw the motion

Senate accepted, but AA should provide better communication to the Faculty Senate.

E. Academic Freedom and Tenure Committee:

F. Academic Information and Technology Committee:

G. Artists and Lecturers Committee: Sept. 15 2008

Darveau (Miller) moved to Direct Committee to only allocate 60% of funds at the Fall semester meeting and at least 40% at a Spring semester meeting (see wording below) – Motion Passed

Policy: Artists and Lecture Committee of the Faculty Senate
On October 2, 2008, the Faculty Senate approved the following policy for the Artists and

Intent: Artist and Lecturer funds are intended to be used throughout the academic year to fund events which are decided upon at the beginning of both semesters. There will be two deadlines for faculty to apply for funds – one in the fall semester, and one in the spring semester.

1) The Artists and Lecturers Committee of the Faculty Senate shall meet at the beginning of fall semester to decide which proposal(s) for artists and/or lectures to fund for fall semester. The committee shall meet again December or January to decide which proposal(s) for artists and/or lectures to fund for spring semester. Faculty shall have deadlines early in both semesters in which to request funds.

2) The Artists and Lecturers Committee of the Faculty Senate shall reserve at least 40% of the annual budget and use it to fund artist and/or lecturer events which are to be decided upon at the December or January meeting. These events shall occur during the spring semester.

3) This policy is in effect as of 10/2/08.

H. Athletic Committee:
I. e-campus Committee:
J. Faculty Welfare Committee:
K. Grievance Committee:
L. Library Committee:
M. Professional Conduct Committee:
N. Student Affairs Committee:
VII. Reports of Senate Representatives to Non-Senate Committees
   A. Assessment Committee:
   B. Affirmative Action Commission:
   C. Center for Teaching Excellence Advisory Committee:
   D. Council of Chairs:
   E. Ethnic Studies Advisory Committee:
   F. Fees Committee:
   G. First Year Experience Committee: **Sept. 17, 2008**
      no comment
   H. Gender Equity Committee:
   I. Honors Council: **Sept. 17, 2008**
      no comment
   J. International Studies Advisory Council: **Sept. 18, 2008**
      Wozniak – Is this a new committee?
      Fox didn’t convene them. Now that he is leaving, they are meeting and
      providing minutes.
   K. Parking:
   L. Student Retention Committee:
   M. Safety Committee:
   N. Strategic Planning:
   O. Student Support Services Advisory Committee:
   P. Technology Advisory Committee:
   Q. Women’s Studies Advisory Committee:
   R. WI/CD Committee: **May 6, 2008**
      Wozniak – clarify Are these minutes official?
      EC will ask the chair for clarification.
   S. Writing Center Advisory Committee:

VIII. Reports from Academic Councils
   A. Graduate Council
   B. General Studies Council:
   C. Council on Undergraduate Education:

IX. Unfinished Business

X. New Business
   A. College Plans for Approval and Implementation of P&T Guidelines – Fall 2008
      Snider – Part of the plan of action for this year. President met with the deans.
      Miller – do we know how faculty are approving CNSS – voted with 85% approval
      CoE – Voted and Passed
      CFAH & CB&T – won’t vote, Dean will decide after faculty input
      Fredrickson – when are these going into effect?
      Darveau – needs to be part of the UNKEA contract, per Davis last meeting.

XI. General Faculty Comments
   This period is allotted for faculty members to bring matters of importance before the
   Senate. Speakers are asked to limit their remarks to five minutes or less. Senate meetings
   are open to all members of the academic community. All faculty members are
   specifically invited to attend Faculty Senate meetings.

   Smith – is it possible to have the Senate meet earlier in the afternoon (as UNL and UNO do). That presents a conflict with various teaching schedules.
Wozniak – Are people aware of the supplemental instructor program? A paid undergraduate student can support teaching. EC please investigate federal funded supplemental instructor program. Student Affairs should report on the availability of these funds and the process for reporting them.

Wozniak – Spoke with Jeremy Dillon regarding the “Faculty” email listserv – who is on the list and why? Anyone who is teaching that semester and all tenured full time faculty (including Deans and VCAA). We should clarify the purpose of the list and who is part of the message list.

Adjourn Darveau (Smith) – 8:50

Respectfully Submitted:
Aaron Dimock (Secretary)
History of Project

- July 2006 – Board approves 07-08 Capital Budget Request including SIS
- November 2006 – NITC forwards recommendation to Governor for SIS funding ($32MM)
- SunGard announces support for Plus product to end December 2011
- March 2, 2007 – David Crouse appointed chair of Steering Committee and Linda Pratt appointed as executive sponsor (Finnie Murray – UNK rep)
- October 2007 – Hired Collegiate Project Services to help prepare RFP/analyze bids
- December 3, 2007 – Joint meeting of President Milliken and Chancellor Carpenter with Governor Heineman
- February 5, 2008 – Issued RFP
- March 18, 2008 – Bid Responses
- April 2008 – Legislature gives $20MM for first year SIS expenses and SAP migration
- April 14-17 - Vendor Demonstrations
- April 22 and 24 - Implementer Demonstrations
- May 7-19 – Final Evaluations by Decision and Core Teams
- May 23 – Steering Recommendations to President and Chancellor
- June – hired consultant and began negotiations
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- August – negotiations finalized

Decision made by Negotiating Team to recommend PeopleSoft SIS (acquired by Oracle) and Cedar Crestone Implementation Consultants.

Approved by BOR and State College Board on September 5, 2008.

**Issues Yet to be Addressed**

- Cost of Financing
- Hardware Costs
- Optional Software
- People Counts/Costs
- Cash Flow of Implementation
- Campus Support

$30 M for first 2 years of which software is $5M and implementation costs are $16. Other costs include networking, training, and database.

$11.7 million yet to be covered by University and State Colleges for first year.

October-December 2008

**Phase I: Plan and Discover** – The purpose of Phase I is to review and confirm the project vision, scope, staffing, priorities and Preliminary Work Plan. During this brief phase, CedarCrestone and UN/NSCS will finalize the approach for all critical aspects of the project, including identifying what deliverables are due from CedarCrestone no later than August 30, 2010.

**Concerns**

We don’t know what was purchased

Multiple campus implementation

Connectivity to Kearney

Short timeline for implementation

Degree audit

Campus costs