I. President Bridges called the meeting to order at 7:00 pm.

II. Roll Call

Present: Aviles, Barton, Bridges, Brown, Craig, Damon, Darveau, Davis, Elder, Frickel, Fronczak, Jackowiak, Kelley, Kruse, Kuskie, Lightner, Lilly, Miller, Moore, Nelson, Rieder, Scantling, Snider, Strawhecker, Taylor, Unruh, Wozniak, Younes, Young

Absent: Albrecht, Fredrickson, Hartman, Lewis, Merrick, Obermier

Guests: DA Glen Powell, SVC Finnie Murray, Student Senate V.P. Scott Vincent, VCRR Kim Shipporeit

III. Davis/Kelley moved approval of the minutes for the Faculty Senate meeting of April 7

Minutes were approved with emendations.

IV. Reports from Academic Councils:

A. Graduate Council: The minutes of the March 10, 2005 meeting were accepted and reviewed. Senator Davis asked if any progress has been made regarding thesis guidelines. Senator Rieder responded that nothing had been completed and that Committee I of the GSC was responsible for exploring the issue.

B. General Studies Council: no report

C. Council on Undergraduate Education: no report

V. Reports of Senate Representatives to Non-Senate Committees:

A. Assessment Committee: No report
B. Affirmative Action Commission: no report
C. Center for Teaching Excellence Advisory Committee: no report
D. Council of Chairs: No report
E. Ethnic Studies Advisory Council: no report
F. Gender Equity Committee: no report
G. Fees Committee: no report
H. Honors Council: no report
I. International Education: No Report submitted
J. Parking: no report
K. Student Retention committee: no report
L. Safety Committee: no report
M. Strategic Planning Committee: no report
N. Student Support Service Committee: no report
O. Technology Advisory Committee: Annual Report plus Strategic Plan Report

Both reports were reviewed and accepted without comment.
VI. Reports of Faculty Senate Standing Committees:

A. Oversight Committee:
Parliamentarian Young conducted elections for several seats open in the Senate.

The Oversight Committee nominated Richard Meznarich (CBT) for a temporary replacement (Fall 2005 semester only) to fill Senator Elder’s seat on the Faculty Senate during his sabbatical.

The Oversight Committee nominated Mike Mosher (CNSS) for a temporary replacement (until Fall 2005 elections) to fill Charlie Bicek’s seat on the Faculty Senate Grievance Committee.

The Oversight Committee nominated Senator Craig as a temporary replacement (until Fall 2005 elections) to fill former Senator Luscher’s seat on the Faculty Senate Professional Conduct Committee.

Miller/Lilly moved to close nominations and cast a unanimous ballot for all three nominees. Motion Passed.

Brown/ Miller moved to nominate Senator Ruth Brown for the open seat on the Faculty Senate Academic Information and Technology Committee. No other nominations were made. Senator Brown won the election for the seat.

The Oversight Committee nominated the following slate for the 2005-2006 Faculty Senate Executive Committee: FS President-Elect, Scott Darveau (CNSS); FS Secretary, Paula Rieder (CNSS); FS Senator Representative to Executive Committee, Ruth Brown (CFAH); FS Parliamentarian, Bob Young (CBT).

Miller/ Davis moved to close nominations and cast a unanimous ballot for all four positions. Motion Passed.

The Oversight Committee nominated the following people to serve on the 2005-2006 Oversight Committee: Tami Moore (CBT); Jane Strawhecker (COE); Daren Snider (CFAH); Maha Younes (CNSS).

Wozniak/ Miller moved to close nominations and cast a unanimous ballot for all four nominees. Motion passed.

B. Executive Committee: The minutes of the April 25, 2005 meeting of the executive committee were reviewed and accepted without substantive comment.

C. President’s Report: The report on the April 15, 2005 Board of Regents Meeting plus the informational item on the GS Roundtable were accepted and reviewed. Senator Davis
asked for a definition for “cluster hires” as mentioned in the report. No definition was available. Senator Craig asked for clarification on the Board of Regents’ term of “Programs of Excellence”. That term is the boards equivalent of “priority programs.”

D. Academic Affairs: The minutes of the April 13, 2005 meeting of the Academic Affairs Committee were reviewed and accepted without comment.

E. Academic Freedom and Tenure Committee: no report

F. Academic Information and Technology Committee: The minutes of the April 12, 2005 meeting of the Academic Affairs Committee were reviewed and accepted without comment.

G. Artists and Lecturers Committee: no report

H. Athletic Committee: no report

I. Continuing Education Committee: no report

J. Faculty Welfare Committee: no report

K. Grievance Committee: no report

L. Library Committee: no report

M. Professional Conduct Committee: no report

N. Student Affairs Committee: no report

VII. Reports of Faculty Senate Special (Ad Hoc) Committees

A. First Year Experience Committee: no report

B. Encouragement of Study of Modern Languages: no report

C. Writing Intensive / Cultural Diversity Committee: no report

VIII. Unfinished Business:

A. 2005 Annual Assessment Report

Senator Davis posed several questions of DA Glen Powell:

- Has the Division of Student Life more actively cooperated in sharing assessment data with the Assessment committee?
  - Yes, there has been much progress. Additionally, Student Life has a member on the Assessment committee and three members on the Data Analysis and Benchmarking Committee. Discussions concerning their data are beginning – they have a tremendous amount of data available.

- When are the assessment reports due to North Central?
  - The report is due during the 2007-2008 academic year. The objective of the 2005 Annual Assessment report is to show the annual status of assessment at UNK and later be able to roll each years status report into the report to be submitted to NCA.

- How has the $18,000 budgeted for general studies assessment been used?
  - Most of the money has been spent on stipends and other items related to creating the assessment plans from departments for the general studies assessment.

- Can a report of those receiving the stipends be published.
  - Yes.
Senator Damon asked about the status of assessing the Honors Program. DA Powell stated that they have an assessment plan in place and are in the process of further revising the plan.

Senator Craig asked about what would happen in the event that the General Studies program changed. DA Powell stated that no substantive changes to the program were likely by the time the report to NCA is due. (Due to the approval process that would be required.) Further, any existing department plans should be able to mesh into the new program.

Senator Lightner worried about how the wording in the report concerning initiatives on creating a culture of assessment on campus seemed to appear to predetermine the outcomes of surveys not yet taken. DA Powell emphasized that that part of the report was only a working draft.

B. Election Rules Changes in Bylaws/Constitution

Miller/Davis moved to adopt the changes to the constitution and Bylaws.

A brief discussion about the possibility of using a runoff election after the initial election spurred no amendments.

Motion Passed.

IX. New Business:

President Bridges passed the gavel of the Faculty Senate to incoming President Martha Kruse.

New President Kruse offered her thanks to now Past-President Bridges and to outgoing Executive Committee members Rick Miller and Scott Unruh. She presented a draft of the Faculty Senate Plan of Action and asked that Senator please email comments on the plan to her by August 1, 2005.

XI. General Faculty Comments:

Senator Kelley raised the issue of a recent situation concerning academic dishonesty. Because of the lack of awareness of process on the part of the faculty member there was a problem in dealing with the issue. He emphasized that the faculty needs to have a better idea of the process and he had asked the CTE Director to hold a session for faculty on the issue. The Senate charged the Executive Committee to take the lead on the issue.

Senator Young had many comments.

- He reminded the Senate of the results of the Senate ad Hoc committee on advising. (Two years ago.) The report, which was approved by the administration, required departments to publish formal advising criteria and to use developmental advising with students. With current changes, some of the recommendations may not have been followed. He asked to restart the process.
• He thanked the Senators completing their terms: Chris Exstrom, Kay Hodge, and Sri Seshadri. (Also Nathan Buckner)
• He asked the new senators to introduce themselves. (William Aviles, Bev Frickel, Larry Kuskie)

Bridges/Elder moved adjournment at 7:55 pm. Motion carried

Scott Darveau,
Faculty Senate Secretary
PROPOSED AMENDMENTS TO
FACULTY SENATE CONSTITUTION & BYLAWS

Submitted to Faculty Senators at the April 7, 2005 FS Meeting for vote at the April 28, 2005 FS meeting. A motion to approve passed April 28, 2005

FS CONSTITUTION, October 2, 2003

Article II.C. Election and Eligibility to Vote

II.C.1. Election: The Faculty Senate Oversight Committee, elected by and under the direction of the Faculty Senate, shall conduct nominations and elections, as outlined in the By-Laws.

ARTICLE V - FACULTY SENATE COMMITTEES

All Senate Committees shall be responsible to the Senate and shall regularly report their actions and recommendations to the Senate.

Article V.A. Standing Committee Elections and Member Terms: The Faculty Senate Oversight Committee shall conduct the election of College representatives to standing committees during the month of September. During the regular October Faculty Senate meeting, the committee will conduct the annual election of Standing Committee members representing the Faculty Senate. Except for the Faculty Senate Executive Committee and the Faculty Senate Oversight Committee members who serve one year terms, other Standing Committee members shall serve for a term of two years, beginning on the first day following the regular October Faculty Senate meeting at which standing committee elections are completed. The two-year terms shall be arranged so that approximately one-half of the positions are filled by election each year.

ARTICLE VI – FACULTY REFERENDA

Article VI.A. Referendum Request

   Article VI.A.2. Referendum by Surface Mail or by Electronic Delivery: The FS Oversight Committee shall arrange for the faculty referendum by surface mail or by electronic delivery.

FS BYLAWS, October 2, 2003

ARTICLE IV - ELECTION PROCESSES OF THE FACULTY SENATE

The Faculty Senate Oversight Committee shall organize, conduct, and/or monitor the election processes of all Senate and standing committee seats as required by the Faculty Senate Constitution and in accordance with the following Faculty Senate Bylaws.

Article IV.A. General

In order to replace Faculty Senators whose terms expire on the Wednesday prior to the last Thursday of April, the election of Faculty Senators shall be conducted during the Spring Semester. The Faculty Senator(s)-at-Large shall be elected first, followed by the election of Faculty Senators representing the four undergraduate colleges. Newly elected Faculty Senators begin their terms at the Faculty Senate Meeting held on the last Thursday of April.
In order to replace members of Faculty Senate Standing Committees whose terms expire following the regular October Faculty Senate Meeting, the undergraduate colleges shall elect their representatives during September and the Faculty Senate shall elect its representatives during the October Faculty Senate Meeting. Newly elected members of Faculty Senate Standing Committees begin their terms immediately following the October Faculty Senate Meeting.

IV.A.1. Election Dates: As soon as possible after the Deans of the undergraduate colleges have provided a list of full-time faculty in residence, as of the end of the first week of the Spring Semester, to the appropriate college representatives to the Oversight Committee, the Chair of the committee shall meet with the representatives to determine college apportionment, faculty eligible to be nominated as Senator(s)-at-Large, and to set a schedule of dates for nomination and election of Senators-at-Large and College Senators. The nomination and election processes must be conducted and concluded between February 1 and April 15 of each year. A minimum of seven calendar days must be provided for a nomination process to be completed and a minimum of ten seven calendar days must be provided for an election process to be completed. The exact dates for the nomination and election processes may be adjusted by the Oversight Committee in accordance with the specific dates of Spring Break.

IV.A.2. Faculty Residency: For purposes of distributing ballots to eligible voters, a faculty member shall be considered a member of the college in which the larger portion of that person’s teaching load is assigned. Departmental membership, for the purposes of elections, shall be required of all personnel. A faculty member whose load is evenly divided between two colleges or whose assignment is difficult to determine because of load fluctuations, shall declare college affiliation for purposes of voting and holding Senate office.

IV.A.3. Nomination Forms: The Oversight Committee shall distribute Nomination Forms to eligible voters providing information regarding eligibility of nominees. The Nomination Form shall provide a space for the written consent of a nominee in order for that person to be included on an Election Ballot.

IV.A.3.a. Consent of Nominees: After the results of the nomination process have been determined, the Faculty Senate Oversight Committee must contact the nominees to insure that they will accept the nomination for a Senate seat and that they will serve if elected. shall create and distribute an Election Ballot that lists the names of all consenting nominees as candidates for open seats.

IV.A.4. Validity of Election: The Faculty Senate Oversight Committee is responsible for ensuring that all elections are fair and valid. Concerns about the validity of a Faculty Senate election should be directed to the Faculty Senate Executive Committee. When the validity of an election is challenged, the Faculty Senate Executive Committee shall decide whether the election results should stand or be invalidated.

IV.A.4.a. Invalid Election: In the event the Faculty Senate Executive Committee rules that an election is invalid, the faculty members whose Senate or Faculty Senate Standing Committee positions are being filled by the election will continue to serve until a new election is conducted.

IV.A.4.b. Corrective Election: In the event that the Faculty Senate Executive Committee rules that an election is invalid, the Faculty Senate Executive Committee will appoint an ad hoc committee whose sole task is to conduct a new election as soon as possible in accord with the constitutionally specified procedures.

ARTICLE V – ELECTION OF SENATORS-AT-LARGE, COLLEGE AND LIBRARY SENATORS

Article V.A. Senators-at-Large

V.A.1. Nominations: By the beginning of the third week of February, the Chair of the Oversight Committee shall provide each eligible faculty member with the current roster of Faculty Senators and a
Article V.B  College Senators and Library Senator

V.B.1. Nominations: During the third week of March, the college representative to the Faculty Senate Oversight Committee shall provide each eligible faculty member of his/her college with the current roster of Faculty Senators and a Nominating Ballot Nomination Form on which he/she may nominate, with the written consent of the nominee(s) on the Form, as many persons as are to be elected. and return. This Form must be returned within seven calendar days after receipt of the Form, as many persons as are to be elected. The Nominating Ballots Nomination Forms shall include a list of all eligible faculty members as provided for in the Constitution, Article II.B., and the By-Laws, Article I.B. Nomination elections forms shall be distributed by surface mail ballot or by electronic delivery in order to determine the nominees for Senator-at-Large. The two faculty receiving the highest number of votes for each Senator-at-Large seat to be filled shall become the nominees for the election process. All faculty who have been nominated and who have consented to be nominated on the Nomination Form will be listed as candidates on the Election Ballot for Senator-at-Large.

V.A.2. Elections: Election Ballots for the Senator(s)-at-Large shall be distributed by surface mail or be electronic delivery under the direction of the Chair of the Oversight Committee. Within ten fourteen calendar days after the initial distribution of the Nominating Nomination Forms, the Chair shall provide the eligible faculty with the nomination process results on Election Ballots which list the two nominees receiving the highest number of votes all nominees who have consented to be candidates for each open position.

V.A.3. Election Results: At the conclusion of the election process, those persons receiving the largest number of votes shall be declared elected, providing that not more than one Senator-at-Large is from a single department. In that event, the person receiving the next largest number of votes shall be declared elected. The Chair of the Oversight Committee shall notify the candidates of the election results prior to March 15 and announce the results to the faculty prior to the beginning of the third week of March.

Article V.B  College Senators and Library Senator

V.B.2. Elections: Election Ballots for the College and Library Senator(s) shall be by surface mail ballot or by electronic delivery under the direction of the college representative to the Oversight Committee and the Chair of the Oversight Committee. Within ten fourteen calendar days after the initial distribution of the Nominating Ballots Nomination Forms, the appropriate member of the Oversight Committee shall provide the eligible faculty of his/her college and the library with the nomination process results on Election Ballots which list the two nominees receiving the highest number of votes all nominees who have consented to be candidates for each open position.

V.B.3. Election Results: At the conclusion of the election process, those persons receiving the largest number of votes shall be declared elected. The appropriate member of the Oversight Committee shall notify the candidates of the election results and announce the results to his/her college and to the library prior to April 15.
ARTICLE VI – ELECTION OF FACULTY SENATE STANDING COMMITTEE MEMBERS

Article VI.A. Nomination and Election Processes
The Faculty Senate Oversight Committee shall conduct elections for college and library representatives to Faculty Senate Standing Committees during September. The committee shall employ the same process as used for the election of Senators in each of the Colleges and the Library to determine each unit’s representatives to the Standing Committees.

VI.A.1. Faculty Residency: See By-Laws, Article IV.A.2.

VI.A.2. Nominations: Faculty members chosen to serve on Standing Committees will be nominated, based on the composition of the committee, by the faculty of their college or the Library, or by the Faculty Senate Oversight Committee, or by the members of the Faculty Senate, as appropriate.

VI.A.2.a. College and Library Representatives: The nomination process shall be conducted between September 1-15. The college representative serving on the Faculty Senate Oversight Committee shall be responsible for conducting the nomination process within his/her respective college. The Senate representative to the Oversight Committee shall be responsible for the nominating process for the Library representatives.

VI.A.2.b. Faculty Senate Representatives: After the election process has been completed for college and library representatives for Faculty Senate Standing Committees, the Faculty Senate Oversight Committee shall prepare a slate of nominees for the Faculty Senate positions on the Standing Committees. After consultation with the Executive Committee, this slate of nominees will be presented at the October meeting of the Faculty Senate.

VI.A.3. Elections: Faculty members chosen to serve on Standing Committees will be elected, based on the composition of the committee, by the faculty of their College or the Library or by the members of the Faculty Senate, or elected/appointed by the administration and/or students, as appropriate.

VI.A.3.a. College and Library Representatives: The elections shall be conducted between September 16-30. The college representative serving on the Faculty Senate Oversight Committee shall be responsible for conducting the election process. The election results shall be reported to the candidates and at the October meeting of the Faculty Senate. The Senate representative to the Oversight Committee shall be responsible for the election process for the Library representatives.

VI.A.3.b. Faculty Senate Representatives: The Faculty Senate Oversight Committee shall conduct the elections, by ballot, for these positions during the October meeting of the Faculty Senate from the slate of nominees it has submitted and from nominations received from the floor.

Article VI.B. Committee Vacancies: The process outlined for filling vacancies in the Faculty Senate will be used to fill committee vacancies. See By-Laws, Article IV.C. Vacancies.

Article VI.C. Committee Replacements: The process outlined to replace Faculty Senators will be used to replace committee members. See By-Laws, Article IV.C.e., Replacements.