I. Call to Order
The meeting was called to order by President Clark at 7:00 p.m.

II. Roll Call

III. Minutes of the meeting of November 5, 1998
Zikmund, D. (Sluti) moved approval. Motion to approve minutes passed unanimously by voice vote.

IV. Reports from Academic Councils
A. Graduate Council
No minutes were received from the Graduate Council. Senator B. Young reminded the Graduate Council that they need to look at their representatives on Faculty Senate Standing Committees and appoint new ones as necessary.

B. General Studies Council
Minutes of November 5, 1998 were received. DoGS Jenkins was prepared to make any clarifications that the Senate needed. Senator D. Zikmund asked about Speech 4012. Is this a correct number? DoGS Jenkins replied that it was, but the number was Speech 401.2.

V. Reports of Senate Representatives to Non-Senate Committees
A. Strategic Planning Committee
Senator Elder reported that all departments should have received information regarding the ideal academic department. Academic departments are asked where they are deficient. The information gathered will be used as guidelines to correct deficiencies. Senator B. Young posed a question for the committee. What is the difference between the ideal and enrollment fluctuations? Perhaps the committee should include a range of ideals paired with different enrollment possibilities.

B. Budget Committee
Has not met.

C. Honor's Council
Has not met. Senator Davis made the point that it seems that this committee has not met for some time. Is the committee relevant to the Senate?

D. Information Technology Steering Committee
Has not met. In response to a question from the Senate, President Clark reported that the committee is co-chaired by Sr. VCAA Roark and VC Haack.
E. Committee for the Encouragement and Evaluation of Teaching. Minutes of November 18 were received. Senator Miller reminded the secretary that this is a Senate Committee so it was misplaced on the agenda. Senator Anderson passed out a draft proposal outlining a Center for Teaching Excellence. The draft was presented to Sr. VC Roark who seemed to endorse it enthusiastically. Now the committee seeks the Senate's endorsement as expeditiously as possible. Senator Anderson briefly went over the proposal.

Senator Davis said that he is concerned about process. This is a very important document and it is the policy of the Senate not to take action on anything not included in the packets. Senator Miller requested interaction from the members of Senate over the next month. Senator Clark asked the committee to provide a revised draft that would be mailed to the secretary about a week before the next Senate meeting.

Senator Fredrickson asked if the Center would be a line item on the University's budget. He sees grant funding as problematic. Senator Fredrickson also asked if funding for faculty attending workshops would come from this area. Senator Miller replied that the intention is continuous funding.

Dr. Ramage questioned whether or not there would be an internal search for the director's position. Senator Ramage also asked if the committee would consider a select group of graduate programs. Senator B. Young agreed that it is important that UNK not forget the graduate programs we offer. Senator Peck sees the wording of "appointment of a director" problematic. She thinks perhaps "hiring" or "selection" may be a better choice of words. Senator Miller responded that now the focus is just on the right person.

Senator Emrys asked if the committee would consider funding workshops for part-time faculty and adjuncts. They would benefit as well as full-time faculty. Senator Miller responded that was intended.

Senator Terry wondered how advising fit in the committee's work; Senator Miller said that was part of the charge from the Senate.

VI. Reports of Faculty Senate Standing Committees
   A. Election Committee.

   Senator German reported the results of the Committee elections and conducted the elections for Faculty Senate representatives to the various standing committees. The results are as follows:

   Academic Freedom and Tenure-Senator Glen Powell
   Athletic Committee-Dennis Potthoff, Peter Longo, and Karla Hackenmiller
   Continuing Education Committee-Roger Davis
   Grievance Committee (to replace Jim German)-Roger Davis
B. Executive Committee.
Report available at the meeting. Senator A. Young asked about the Martin Luther King Birthday day off classes, which VCSA Snyder had said was not to be considered a holiday but rather students and faculty are expected to recognize that day in an appropriate celebration.

Senator Davis questioned the Residential College plan. Since no one on the Executive Committee knows what the plan is, President Clark is inviting Dan Benge to Senate to explain the plan to the Senators.

Senator Elder pointed out that as long as the University is studying customer friendliness, perhaps closing the residence halls before classes are finished prior to a holiday should be investigated. If UNK is truly a residential college, then we should act like it. Senator B. Young said that this is not a new concern for Senate, but it is still an issue. Senator Miller pointed out that according to previous information, students have the option of moving to another area if the checkout time is a problem. Do we really consider this customer friendly??

According the Senator Benz, it is his understanding that there is an extra nightly charge to stay in the residence halls over breaks. He said that the argument is that the halls close early because everyone is gone anyway. But, he believes that an investigation is warranted. Student Senator Straatman told Senators that students need only make a request to say longer than the hall is open. He believes that to keep the halls open for everyone when only a few students are there is a waste. He thinks that perhaps students are not aware that all they have to do is request an extension. Senator A. Young said that she thought keeping the residence halls kept open until 9 a.m. the next day could be helpful. Senator Anderson said that over the years he has heard students complain about no food service on Sundays. Senator A. Zikmund suggested that UNK might follow the same schedule as UNL where the residence halls open two weeks prior to classes and students can move in anytime during those two weeks. Senator Terry wondered if the residence hall directors were in the halls over the break. If someone is there, why couldn't students stay? Senator A. Young asked that the Executive Committee investigate this issue.

C. President's Report.
President Clark said that he did not have much to say. He did investigate the pay of the WebMeister and found out that the funding will not come out of the technology fee.

Senator Ramage reported that she understood that Denise Archer was transferred to the position of WebMeister. If this is so, why does the position need to be funded? President Clark will investigate this.

Senator Kelley asked if the search for the Director of Computer Services will require a new committee. President Clark responded in the affirmative.
D. Academic Freedom and Tenure.
   No report.
E. Grievance Committee.
   No report.
F. Professional Conduct Committee.
   No report.
G. Academic Computing Committee.
   Minutes of September 17, 1998 were in the packets. Senator Benz asked if
   the Web Guidelines were finished yet. Senator Fredrickson said that he
   had found them in the printing office and will include them in the
   information for the February Senate meeting. He is not sure of the status
   of the guidelines, however. The Executive Committee will investigate this
   as well.
H. Academic Affairs Committee.
   No report.
I. Artists and Lecturers Committee.
   Minutes of November 2, 1998 were received.
J. Athletic Committee.
   Senator Elder reported that this committee had not met but now with a full
   slate of members, it is ready to meet.
K. Library Committee.
   No report.
L. Student Life Committee.
   No report.
M. Continuing Education Committee.
   Senator Davis said that faculty have a real opportunity to make difference
   because of the willingness of the VC to accept faculty input through the
   survey that was sent out over Lotus Notes. Senator Terry said he liked the
   idea of clicking on to the survey and the ease of responding. He hopes
   there will be more communications and surveys handled like this.

   Senator B. Young asked about the Western Governor's University. He
   wondered if anyone had done any market research regarding this effort.
   He said that it seems that market research would be more reliable than a
   vision in determining what might work and what might not.

VII. Reports of Faculty Senate Special (Ad Hoc) Committees.
    No report.
VIII. Unfinished Business.
     None
IX. New Business.
   A. Search Committee for the Senior Vice Chancellor of Academic Affairs.
      President Clark read a portion of the Regent's By Laws regarding searches
      for certain positions which clearly indicates that faculty governance
      should be involved in forming a selection committee. He reported that the
      Chancellor is seeking about 10-15 names for the Search Committee for the
Senior Vice Chancellor of Academic Affairs. After accumulating a list of potential candidates, Senator Davis (Benz) moved that the Senate review the nominations and pare the list to two people per college. The motion passed 16 for and 13 against. The Senate will submit the following names:

From the College of Natural and Social Sciences
  Vern Volpe and Bill Wozniak
From the College of Business and Technology
  Bruce Elder and Dale Zikmund
From the College of Education
  Kenya Taylor and Brian Hill
From the College of Fine Arts and Humanities
  Barbara Emrys and Elizabeth Peck
From the Senate
  David Clark and Roger Davis

B. Search Committee for the Director of Computer Services. President Clark requested names to be given to the Chancellor as the Senate's recommendation for membership of the Search Committee for the Director of Computer Services. Senator A. Young (Miller) moved that the following names be submitted for this committee:

Scott Fredrickson, Gordon Bennett, Ron Tuttle, Ron Konecny, Nathan Buckner, and Don Carpenter

Motion passed.

C. Summer Orientation.

Senator Kelley (Peck) moved that the Ad Hoc Summer Orientation Committee be re-established to give faculty a voice in the process. Motion passed unanimously.

D. Honorary Degree Candidates.

The Senate went into closed session to vote on the Honorary Degree candidate(s).

X. General Faculty Comments.

Senator B. Young reminded the Senate and the Standing Committees that the new members begin serving January 1. If vacancies occur, they should be reported to the Chair of the Election Committee, Jim German.

Senator Fredrickson reminded the Senators that graduation is only two weeks away and there will be several hundred students who have not seen one cent return on the fees they have paid in the form of the technology fee.
Senator Elder (Fredrickson) moved adjournment. Motion passed unanimously.

Respectfully submitted

Kay Hodge