I. Call to Order
The meeting was called to order by President Zikmund at 7:04 p.m.. President Zikmund welcomed the new Senators Bruce Elder, Tom Eshleman, Mark Hartman, and Jean Ramage.

II. Roll Call
**Present:** Anderson, Benz, Boeckl, Cafferty, Clark, Davis, Elder, Emal, Emrys, Eshleman, Fleming, Fredrickson, German, Hartman, Hill, Hodge, Markes, Mena-Werth, Miller, Powell, Ramage, Sluti, Terry, Wozniak (as a member of the executive committee), Young A, Young B, Ziebarth, Zikmund A, Zikmund D

**Absent:** Kaye, Kelley, Kuskie, Luscher, Peck

**Guests:** Associate Vice Chancellor for Academic Affairs (ASVCAA) David Anderson, Director of General Studies (DoGS) Allan Jenkins, Registrar Kim Schipporeit, Jamie Hestermann for the Antelope (press), Lee Snyder.

III. Minutes of the meeting of October 1, 1998.
Fredrickson (Hodge) moved approval. Motion to approve minutes passed unanimously by voice vote. Secretary Wozniak pointed out that this was the first set of his minutes that was approved without comments or corrections. Several Senators noted the coincidence that it was also his second-last set of minutes.

IV. Reports from Academic Councils
A. Graduate Council. Minutes of October 15, 1998 were received. Senator Zikmund asked about the policy concerning offering credit for Outreach courses. Senator Miller responded that the Council is not close to reaching any decisions concerning such policy. The Council is awaiting data collected from last year's outreach program participants.
B. General Studies Council. Minutes of October 1, 1998. DoGS Jenkins was prepared to make any clarification that the Senate needed. There were no questions since everything was already clear. DoGS Jenkins sat down.

V. Reports of Senate Representatives to Non-Senate Committees
A. Strategic Planning. President Zikmund and Senator Miller reported that the Strategic Planning Committee met on November 4. The meeting was largely an orientation for the new members. However, President Zikmund and Senator Miller were pleased to report that there were NO plans to revise the mission statement again. They did announce that the current mission statement is down to one typewritten page.
B. Budget Committee. No report.
C. Honors Council. Senator German reported that the Honors Council did not meet. Several Senators remembered that Senator German did promise a meeting last month and were saddened to hear that the plans didn't work out.
D. Information Technology Steering Committee. Senator Fredrickson reported that the Information Technology Plan is still being revised. He was then asked to report on the allocations that have been made from the Information Technology Fee money. Software will be purchased for students that will allow them to access some of the University databases, such as their transcripts and other records. The cost is approximately $120,000. The system could be up and running as soon as the spring semester. An administrative position was also funded to hire a University Webmaster. Senator Fredrickson expressed concern that this allocation may be an inappropriate use of the Tech Fee money since it doesn't seem to follow the guidelines. (He further announced that if a Vice Chancellor for Information Services were hired, no tech fee money would be used to fund the position.) Money was also allocated to hire more student assistants for computer services and other areas. Also an annual allocation of $50,000 has been reserved for the Otto Olsen Laboratory, in order to keep it "state-of-the-art." He reported that the remainder of the money ($600,000) has not yet been allocated. Senator Ramage asked what the Faculty Senate could do about Senator Fredrickson's concerns. Senator Elder suggested that rather than a motion from the Senate, the question could be addressed within the committee, itself. Senator Davis (Zikmund D) moved to direct the executive committee to investigate the decision to hire a Webmaster using Student Technology Fee funds. Senator Fredrickson could provide a copy of the guidelines for allocation and what the Webmaster's role will be in implementing other software for students, such as Lotus Notes? Senator Fredrickson responded affirmative to the first question (The guidelines are printed on the reverse side of the Tech Fee Request form.) and "not certain" to the second question. Senator Benz (German) moved the previous question. Motion passed unanimously by voice vote. Original motion passed by voice vote. (One nay)

VI. Reports of Faculty Senate Standing Committees

Senator Miller suggested that since we have a guest who wishes to speak that the agenda could be suspended to allow it. Wozniak (Benz) moved to suspend the agenda to allow discussion of the report concerning advising. Motion passed by voice vote. Registrar Schippporeit was invited by President Zikmund to address the Senate concerning her report on academic advising. Registrar Schippporeit first said that the report originated as a response to the Senate questions from the October meeting concerning the proposal to require advising throughout a student's four years at UNK. As the discussion began it became clear that it was time to discuss the advising issue as a whole. Questions like "What do we want to accomplish with advising?" among others need to be addressed before the issue of required advising can be settled. The purpose of the report was to stimulate discussion. Senator Emrys said that she was glad to see the mention of the training of advisors in the document. She and others have felt the need to have their knowledge of the computer system updated. Registrar Schippporeit reported that training is offered every semester and that the Registrar's Office is prepared...
Senator Benz asked what the original motion concerning advising was. Secretary Wozniak responded that the original motion which was taken out the Student Life Committee minutes concerned the junior check and was rather confusing because it did not address the original concern concerning required advising. Senator Young B thanked Registrar Schipporeit for her report. He added that unfamiliarity with the software that does the junior check makes the task difficult for faculty. His concern, when he proposed the motion to require advising through the four years, was how to enhance student-advisor contact. He saw this in a PowerPoint presentation and thought that advising was an important tool for retention, which he thought was a high priority at UNK. Registrar Schipporeit said that faculty are hesitant to be the final authority concerning students' programs. Perhaps that concern is different from the lack of knowledge of the computer software. Senator Sluti asked if students could now do their own check. Senator Fredrickson reported that that software wouldn't be available until next spring at the earliest.

Senator Young B said that the Senate needs to decide if advising is important enough to continue the discussion so that we can suggest how to enhance it. Senator Miller agreed with Senator Young B that good advising has a significant impact on our students. The faculty certainly could use training on both the technological side and on the human relations side of advising. Senator Clark said that the validity of advising as a factor in retention is very clear. We cannot afford to NOT do advising through the junior and senior years. The Senate should accept the responsibility to discuss advising seriously. Senator German said that perhaps it is not the advising system that is at fault. The departments have the primary responsibility for good advising. Senator Powell reiterated Senator German's comment. The computer has helped advising tremendously. But at the departmental level there needs to be an acknowledgement and recognition for good advising. Currently, the only reward for being a good advisor is more advisees, with no recognition or compensation. Senator Ramage agreed that the problem has to be looked at as part of the larger whole. Advising is a wonderful way for students and faculty (both new and old) to really understand the entire curriculum. Senator Miller suggested that a smaller group may have an easier time making specific recommendations concerning advising. He thought that CEET might be an appropriate group to discuss the issue. **Senator Miller (Young B) moved that the report be forwarded to the Committee for the Evaluation and Encouragement of Teaching for further discussion and preparation of a set of recommendations to be returned to the Senate.** Senator Ramage asked why not forward the document to Student Life? Senator German suggested that CEET include the Registrar's Office, the Academic Advising Office, and the Office of the SVCAA in the discussion. Senator Miller agreed that that was implicit in his motion. Senator Young B reported that Student Life did discuss the specific question of required advising and has had their say on the issue. Senator Elder added that a critical juncture in the advising process is when the initial advisor is assigned. President Zikmund asked that any comments concerning advising be forwarded to Senator Anderson, Chair of CEET. **Motion passed by voice vote. (One Nay)**
A. Election Committee. Senator Young B thanked all of the officers of the Senate for their time and effort over the past year. He also thanked the members of the Election Committee for their work in the elections and in the revision of the Senate Constitution. He then presented the slate of candidates to the Senate. For President-elect, Brian Hill. Senator Zikmund (Hodge) moved that nominations cease and a unanimous ballot be cast for Senator Hill. Motion passed unanimously by voice vote. For Senate Secretary, Kay Hodge. Emal (Powell) moved that nominations cease and a unanimous ballot be cast for Senator Hodge. Motion passed unanimously by voice vote. Two candidates were presented for Senate Representative to the Executive Committee: Rick Miller and Jim German. President Zikmund offered them the opportunity to speak to the Senate. Senator German appeared worried about what he was getting into but managed to say that he would be honored to represent the Senate on the executive committee. Senator Miller said that he initially ran because he was concerned about continuity and the prospect of having new members of the election committee finish the already-started revision of the constitution. However, since the entire election committee is willing to serve again, that argument is moot and he was reluctant to campaign for the position. Senator German was elected by a written ballot vote. Senator Young B presented a slate for election to the Senate Election Committee, which consisted of the previous members. Senator Clark mused that the proposal comes from a set of "tin-pot dictators." Senator Zikmund (Benz) moved that the Senate cast a unanimous ballot to re-elect the "tin-pot dictators" of the Senate Election committee. The motion passed unanimously by a voice vote.

B. President's Report. President Zikmund referred the Senators to the two enclosed documents in the packet: the course-offering agreement between KPS and UNK and the Interior Signage policy. Senator Clark (Fredrickson) moved to congratulate ASVCAA Anderson for a well done project, the agreement between KPS and UNK. Motion passed unanimously by a voice vote. Senator Fredrickson asked why an opportunity search would not be conducted for SVCAA? Senator Zikmund said that Central Administration did not approve the request on the basis that the #2 position for UNK has such public visibility that a national search is required. President Zikmund pointed out that the UNK interior signage policy does not have any provision for screening and censoring the content of the postings. Senator Terry then asked why a signature is required? Senator Miller responded "to keep things neat and tidy." Senator Benz then asked why so many postings have a "Barbara Snyder" stamp rather than the initials of the building super? Senator Clark responded by saying that her specific signature was never required for all postings and that many student and faculty misunderstand the policy and think that her signature is permission to post in any building. Senator Terry asked if a signature was required on all postings. Senator Zikmund pointed out the statement that said a signature or initials were required in
the lower right hand corner of all postings. President Zikmund further reported that the Senate Presidents met with President Smith on October 21. President Smith would like to have 10% of our courses available by distance education in 8 - 10 years. Current Regents policy is to charge 150% of tuition for distance education courses. A proposed change is forthcoming from the Regents (see next item.) Out-of-state tuition is determined largely by market conditions. The feeling of the Regents is that the state should not subsidize out-of-state students. There are plans to connect the four campuses with fiber-optic links, making it easier to "share" courses. The cost of benefits is exceeding the payments for the benefits for the first time in a decade. There may be increase in employee contributions in the future. The Board is collecting campus mission statements. UNK’s mission statement is complete. President Smith reported that Western Governors University has had 70 applications for admission and has enrolled 10 students. Secretary Wozniak asked how many governors there are. Senator Zikmund reported that there are 13 governors (3 more than the total number of students.) Senator Young B said that the problem with the WGU might be due to a lack of marketing research that answers the question "Who is our target student population?" ASVCAA Anderson reported that the Coordinating Commission was told that only 10 were enrolled in WGU because the large number of initial inquiries caused the computer to crash. (i.e., We were so successful that it caused our numbers to be low.) President Zikmund reported that the Regents at their (October 23 meeting) passed the following tuition policy:

The University of Nebraska is committed to making its educational programs available throughout the State for individuals who are unable to attend one of its campuses. Distance education (the for-credit course is delivered to the location of the student) must be part of the core mission of the University. On-campus tuition rates will be used for all credit courses whether on- or off-campus. In addition, distance education courses should be subsidized to the same extent as all on-campus courses.

In the case of out-of-state students, tuition should be determined by market conditions, with the exception of those markets where we have existing agreements. In general, the State should not provide a subsidy for out-of-state students.

President Zikmund reported that the Regents approved a Masters of Engineering degree. ASVCAA Anderson said that the MENG program will be offered across the state and will utilize many locally-taught courses in its curriculum. Many UNK departments will benefit, especially in some business areas. President Zikmund also reported that an interdisciplinary major in Grazing Livestock Systems was approved. Brenda Kring was awarded a Kudos from the Regents. Senator Davis asked if the Coordinating Commission has to approve all actions taken by the Regents.
ASVCAA Anderson said that it can express an opinion on anything but must approve new programs and building projects.

C. Academic Freedom and Tenure Committee. No report.

D. Grievance committee. No report.

E. Professional Conduct Committee. No report.

F. Academic Computing Committee. Minutes of October 15, 1998. Senator Fredrickson reported that the September minutes have been found and that they will be forwarded for inclusion in the December Senate packet. Senator Clark (Miller) moved to accept the recommendation of the Committee and establish a Web site for the minutes of the Senate. Senator Fredrickson suggested a friendly amendment that eliminated the phrase "and its committees so that recording secretaries can directly post minutes themselves." from the motion. It was accepted by Clark and Miller. President Zikmund said that executive committee had already discussed this and was moving to have the minutes posted. Senator Young B asked why do we need to post it in a manner that it is "World-Wide?" He was concerned that some committee secretaries may not be careful with the content of the minutes and put something inaccurate (or worse) in the posted minutes. Senator Miller said that only minutes that were approved by the committee would be posted. Motion was approved by a voice vote. (One Nay.)

G. Academic Affairs Committee. Minutes of September 17, 1998; October 15, 1998. Senator Young A (Miller) moved that the Senate ask the SVCAA for his assistance in asking faculty to strongly advise all students to complete all General Studies English and Math requirements before their junior year. Senator Young B said that this sort of requirement is the sort of thing that makes faculty nervous about advising. These requirements keep getting more numerous. Senator Sluti said that was why the word "required" was not used in the recommendation. The data indicated that the number of students affected is really low (about 20.) Senator Emrys said that with regard to English 101 and 102 this is a very good idea. Senator Hill pointed out that instructors of WI courses would be encouraged to recommend this because that would ensure that their WI course students would have basic writing skills. Senator Miller asked if the English and Math courses to which the motion refers are ENG 101 and 102 and MATH 102 or ALL Math and English courses? Senator Sluti said that the intention of the recommendation was ENG 101 and 102 and Math 102 ONLY. Motion passed by a voice vote. (One Nay)

H. Artists and Lecturers Committee. No report.

I. Athletic Committee. No report.

J. Library Committee. No report.

K. Student Life Committee. Minutes of October 26, 1998 were received with no comment.
L. Continuing Education Committee. They have met but no minutes were available.
Senator Hill commented that he had seen three reports tonight that recommended two or three new administrative positions. He was concerned that an administrator is being seen as a panacea for too many of our problems. Senator Davis echoed Hill's concerns and asked that the Senate use care when they recommend the creation of any administrative position.

VII. Reports of Faculty Senate Special (Ad Hoc) Committees
A. Committee on the Evaluation and Encouragement of Teaching (CEET). Minutes of September 16, 1998. Senator Anderson reported that members of CEET have met with Delivee Wright, the Director of the UNL Faculty Development Center and Marilyn Leach of the UNO Center for Faculty Development over the last two days. In summary, they reported that the success of such a development center depends heavily on the culture of the particular institution the center serves. They both felt that that a full-time director is also important. Senator Anderson pointed out that Senator Miller attended the Professional & Organization Development Network (POD) meetings and also had information concerning various models for faculty development--some of which did not include full-time administrators. Senator Davis said that of course a full-time administrator will recommend a full-time administrative position to run the center. Senator Miller assured Senator Davis that a full array of different models will be discussed, including those which are faculty run. Senator Hill reported that he receives a publication entitled "The Teaching Professor," and that sharing such publications would certainly benefit faculty. Senator Miller reported that his department shares a subscription and that others could too. Senator Hill said that his point was that there is a lot of information out there and that faculty need to be aware of it.

B. Committee on the General Studies Capstone Course. Senator Miller reported that the Capstone Course Committee has met and is discussing various models for the capstone course. A proposal is forthcoming.

VIII. Unfinished Business.
IX. General Faculty Comments
Dr. Lee Snyder of the Department of Communication addressed the Senate concerning an article that appeared in the Antelope on October 29, 1998. He quoted a letter from a Mr. Stan Kravig of Geneva in a letter to the editor,

"Last Thursday evening, my son, Erik Kravig, was chased down and severely beaten by a number of Alpha Tau Omega fraternity members. He was repeatedly hit and kicked in the face and body. His face was beaten so badly that the next morning he was hardly recognizable. Among his many injuries were a broken nose, a severely split lip, loosened teeth, blackened eyes, hemorrhaged corneas, and numerous abrasions and bruises. He required emergency room treatment, including numerous stitches. The next day, he had to have his nose "set" by a doctor. Of course, he was unable to go to class on Friday, or to work on Friday
and over the weekend. When a person is beaten as severely as Erik was, it is very possible that there could be life-long disabilities. Fortunately, it appears that he will not have any permanent injuries. However, he will carry scars, both physical and emotional, for the rest of his life."

Dr. Snyder repeated, "for the rest of his life." He said that for lack of anyplace else to voice his concerns he came to the Senate. It appeared to him that the thugs who assaulted this student and possibly stole $3,000 worth of Antelope newspapers have really blemished this campus. We are lucky that Mr. Kravig is a reasonable father and not who might have responded to his son's beating with more than a letter to the editor. Dr. Snyder said that response of the administration has been rather muted and that the campus safety center is "investigating the incident." But he asked if the response was enough. He suggested that the interfraternity council and the administration should present an ultimatum to Alpha Tau Omega on the order of "Tell us who did it or you're out of here!" Dr. Snyder thanked the Senate for hearing him out. Senator Ramage said that before any judgmental statements can be made, both sides of the story must be heard. ASVCAA Anderson said that due process has to run its course. Secretary Wozniak Zikmund A) offered a motion which was cleaned up via discussion to read "The Faculty Senate deplores any act of violence and asks the administration that appropriate action be taken with regard to this matter."

Further discussion included clarification of who presses charges, what the appropriate administrative action could be, and the presumption of innocence until establishing guilt. The motion passed by a voice vote (2 Nay Votes)

Senator Young B moved to note appreciation for the current members of the executive committee for their hard work. Applause followed.

Senator Zikmund (Miller) moved for adjournment. Motion passed by a voice vote.

Past President Zikmund handed the gavel to President Clark, who immediately declared someone "man and wife."

The meeting was adjourned at 8:55 PM.

Respectfully submitted,

Bill Wozniak, Faculty Senate Secretary