I. Call to Order—The meeting was called to order by President Clark at 7:02 p.m.

II. Roll Call—Roll was called by the Secretary

Present: Anderson, Benz, Cafferty, Clark, Davis, Elder, Emal, Eshleman, Fredrickson, Hartman, Hodge, Kelley, Kuskie, Luscher, Markes, Miller, Peck, Powell, Ramage, Sluti, Terry, Young (R), Young(A), Ziebarth, Zikmund (D), Zikmund (A)

Absent: Boeckl, Emrys, Fleming, German, Kaye, Mena-Werth

Guests: David Anderson, Associate Vice Chancellor of Academic Affairs; Allan Jenkins, Director of General Studies; Bill Boyer, The Antelope; Deb Schroeder, Director of Computing Services; A. Straatman, Vice President of Student Government

III. Minutes of the Meeting of December 3, 1998

Young (R)/Ziebarth moved approval. Motion to approve minutes passed unanimously by voice vote.

IV. Presentation by VCBF Randal Haack regarding UNK’s Masterplan.

This presentation was unavoidably delayed and made later in the meeting.

V. Reports from Academic Councils

A. Graduate Council. The minutes from the meetings of November 12 and December 3, 1998 were received.

B. General Studies Council. The minutes from the December 3, 1998 were received. DoGS Jenkins was at the meeting to answer any questions. A question was raised about a motion from the Council regarding WI courses. DoGS Jenkins replied that Modern Languages believed that the 5000 word guideline for WI designation was excessive for the classes in that area and they proposed a 4000 word guideline. The General Studies Council had no problems with this standard and believed that it was appropriate.

Senator Miller noted that the GS Council is considering 300 level classes for GS designation. DoGS Jenkins said that Sr. VCAA Roark had attended a meeting and requested that the Council revisit this issue because he believed that the GS menu should be broadened. The Council will comply.
VI. Reports of Senate Representatives to Non-Senate Committees

A. Strategic Planning Committee. Senator A. Zikmund reported that the committee had met earlier today (2-4-99) to hear from VCBF Haack regarding UNK’s Masterplan. But since VC Haack had been called out of town, the presentation was delayed. They did approve the latest definition of a scholarly teaching institution. Basically it is the same as the previous definition, but it does add graduate education and mentions a connection between UNK and its alumni.

B. Budget Committee. This committee has met once and the budget issues have been outlined. It will meet again in about two weeks when the institution gets a feel for what is coming out of the Legislature.

C. Honor’s Council. Assume it has not met.

D. Information Technology Steering Committee. The report was received. Senator Sluti commented that the report seemed to focus on the residence halls, but what about the classrooms?? He commented that the situation was less than good in many classrooms.

Director of Computing Services Schroeder replied that the plan has several components

One of the issues is infrastructure and the Committee is looking at putting technology into the classrooms, but these plans are not finalized.

Senator Sluti noted that he appreciates the Committee’s emphasis on compatibility.

Senator Fredrickson said that there have been many conversations regarding getting technology into the classrooms and he believes that requests of that nature will be viewed favorably. He said that now that the plan is completed, Student Technology Funds will be distributed and some improvements will be showing up in the classroom.

Senator B. Young mentioned that now we have so many plans and initiatives that perhaps we need to start deciding on short-term and long-term selections. What is a realistic timeframe in which to complete these plans and initiatives??

Senator Benz mentioned that he had noted wall sockets in each room but thought that training would be nice. The ports need to be activated.

Senator Sluti praised Computing Services for the training he had received. He called them and they quickly arranged training for him.
Senator Fredrickson commented that Computing Services was good at planning. He also said that perhaps the Senator who looked at the Committees should look at the plans and initiatives. He also said that the Student Technology Fee Guidelines have been superceded by the Plan. Much of the money from these fees has been designated for wiring but he thinks that there is about $200,000 left for requests. When asked what the deadline was, Fredrickson said that he didn’t know.

VII. Reports of Faculty Standing Committees

A. Election Committee. In Senator German’s absence due to illness, Senator Kelley reported that there were several vacancies that the Senate needed to fill. First, Brian Hill resigned his position as Senator. The Election Committee brought forth Marta Moorman as a replacement. M. Moorman was elected to replace Brian Hill by unanimous ballot.

The Senate also needed to elect someone to replace Senator Sluti for three meetings. Kathy Smith was the runner-up in the most recent election; therefore, the Election Committee offered her name to the Senate as a temporary replacement for Don Sluti. Kathy Smith was elected to replace Don Sluti by unanimous ballot.

The Election Committee offered Greg Broekemier as a candidate for the open position of the Grievance Committee from the College of Business and Technology. Greg Broekemier was unanimously elected to the Grievance Committee.

Since Brian Hill resigned his Senate seat, he also resigned his position as president-elect. The Election Committee brought forth Elsie Cafferty as a replacement for Brian Hill. The Senate cast a unanimous ballot for Elsie Cafferty.

B. Executive Committee Report.

Senator Terry said that he did not complete the video for the speakers from the Speakers’ Bureau currently in the planning stages at UNK. The video is in process. He also commented, that from his experience, the Nebraskan seemed to have a lot of unused space.

President Clark said that the Student Union is overbooked for meetings and we are looking at comparability with Lincoln and Omaha.

Senator Miller said that when trying to arrange a banquet two months ahead of time he found that everything on campus was booked.
Senator Ramage reported that when Outreach programs are planned, her department must book areas in the Student Union about a year ahead.

Senator Elder agreed that it was very difficult to schedule conferences. Indeed, when there is a very large group, everyone is cramped in the current space available.

Student Vice President Alex Straatman said that UNK students have only three offices in the current Union. At both Lincoln and Omaha, there are offices for all student groups and this helps with student involvement. Many times students do not get space because the Union is booked so far in advance. Some students do not feel that this is really a union for students.

Senator Davis said that at the Senate’s December meeting, the Senate had offered two names from each College for the Chancellor to select from for the Search Committee for the Sr. VCAA. When he saw the members of the Search Committee, he noted that there were names on the list of faculty who had not been suggested by the Senate. He had called President Clark for clarification and he thought the rest of Senate should know what happened.

President Clark said that he understood the Chancellor to say that she wanted two names from each College and from the Senate from which to select faculty to the Search Committee. She really wanted about 15 names from the Colleges. In an effort to save time and not call an emergency meeting of Senate, the Executive Committee added names to the list that the Senate had submitted. The Chancellor has the prerogative to add names of her own as well.

Senator Miller asked if all of the names of faculty on the Committee were from those submitted by Senate, and President Clark said, "No, she selected some of her own."

**IV. Presentation by VCBF Randal Haack on UNK’s Masterplan.**

VC Haack said that at the December 12 meeting of the Board of Regents, the Board wanted to explore the facilities issue in depth. In part one, they asked for three kinds of information:

- enrollment projections
- condition of space (UNK needs renovation as only 6 buildings out of 42 were satisfactory)
- space utilization
In part two of the study, the Board, working from panels, came up with "A Framework For Planning" based on the Masterplan of each part of the University. This will guide their thinking and the Regents will revisit planning as needed. The plan at UNK is divided into two phases. Phase I includes near-term items—the College of Education Building, Otto Olsen part 2, a central utility plant for the campus, renovations to the Nebraskan, and Foster Field (funding will come from other than tax sources). Phase II items are the mid-term items such as the Fine Arts Building renovation, residence halls renovation, and the Spillway Museum.

Not on Phase I or II are the renovation of West Center, Bruner Hall, and part 1 of Otto Olsen. Work should begin on the West Center within the next three weeks.

Senator R. Young said that he thought that VC Haack’s plan was good because it prioritizes. He asked if it is common for the community to reserve Student Union space for its use? The answer is yes, but students should have first claim.

VC Haack also commented on Centralized Scheduling, which is currently being worked on. UNK needs to find a better way of scheduling. The way the Nebraskan is supposed to be allocated is first priority to academic programming, second to on campus groups and third to off campus groups, but this is difficult to maintain.

Senator Davis asked if other options regarding Student Union expansion had been considered such as rebuilding? He also asked what the process would be?

VC Haack said that building is cost prohibitive. Lincoln was able to spread its addition costs over 20,000 students while UNK has only about 7,000 to absorb the costs. Still, the feeling is that the addition is necessary and there is a group ready to discuss the issue with Student Senate to get students’ feelings on the situation. Additionally, there are things that have to be done to keep the Nebraskan in good repair.

Senator Ramage said that she is pleased with the plan and impressed that almost everyone on campus will benefit.

Senator Terry reported that a while ago he needed to find a place for dinner for a large group in Hastings, Ne. Someone suggested the Museum there. He wondered about the Spillway Museum. Could it be designed for meetings also?

VC Haack said that was a good idea. UNK will be seeking funds from NPPD and OPPD. We hope that they will be kind.
Senator Elder commented on the length of UNK’s campus. The Masterplan clearly shows that it takes the average person about 20 minutes to cross the campus. He wondered if now might be a good time to think about the 15 minute break between classes and perhaps consider a 20 minute break as a more realistic time frame.

The Senate returned to the agenda at 8:30.

C. **President’s Report.**

President Clark reported that since the last Senate meeting he had attended two Board of Regent’s meetings and one meeting with University President L. Dennis Smith. President Smith indicated that this was the first time ever that space allocation /space utilization had been studied at the University.

At the January Regents’ meeting there was much discussion on how to utilize very large bequests to the University.

D. **Academic Freedom and Tenure.** No meeting.

E. **Grievance Committee.** Senator Peck reported that the co-chairs of this committee are Kurt Siedschlaw and Liz Peck.

F. **Professional Conduct Committee.** No meeting.

G. **Academic Computing Committee.**

Senator Fredrickson/Sluti moved to remove the Guidelines for the Use of Computing resources at the University of Nebraska at Kearney from the table.

Motion carried.

Senator Fredrickson/Sluti moved the Senate accept the Guidelines as printed with the exception of item X.

Senator Fredrickson said that item X was excepted because it delved into censorship and the Committee does not want to get into that issue. Scott has discussed conference centers (i.e. Swap Shops) using Lotus Notes and this can be done.

After some discussion, Senator A. Young called the question. The motion passed unanimously.

The minutes of the Academic Computing Committee for November 19, 1999 were presented and there was an action item. Senator Fredrickson/Sluti moved to recommend that Faculty Senate substitute the phrase “Conducts an annual review and update of the campus academic computing plan for presentation to the Faculty Senate at its
last spring semester meeting." with the phrase "the committee will review and comment on such reports as might be done by units on campus such as Computer Services and other committees that impact instructional technology."

Senator Miller said that as he recalled, former Senator Wozniak was responsible for the current wording and that he had envisioned this Committee would be proactive rather than reactive. Senator Fredrickson replied that it had tried to submit the information required of it but to no avail. Departments simply did not cooperate. If the Constitution requires that this report be done, then the Departments and the Colleges should support it by giving this information and it is not happening.

Senator Benz noted that the Committee does not seem to be doing b, c, or d (from the Constitution) either and suggested that perhaps that whole section needs to be rewritten. Senator Miller noted that other committees have formed and they are not under F.S. purview so in many instances we have no clue what is going on in technology anyway.

Senator R. Young suggested that perhaps we were asking too much of the Academic Computing Committee. Senator Kelley responded that FS needs the information, however. Senator Peck brought up a point of order. Could we talk about revising the Constitution when it is not on the table? The Parliamentarian said yes.

Senator Benz said that perhaps technology has changed so much that the Constitution needs to be rewritten. Senator Davis said that the Constitution gives this Committee the charge to get the information and then pass the information on to the Senate. He doesn’t think that changing the wording is such a good idea.

Senator Benz agreed with Senator Davis. It is very difficult to force information from people who do not want to give it. Senator D. Zikmund responded that the whole point of the Academic Computing Committee was to make sure that academic computing did not get swallowed up by Administrative Computing.

Senator Davis said that the Committee needs to keep asking for the information and then if certain areas do not respond, relate this to Senate. This lets the entire Senate know where the dark holes are.

Senator Fredrickson said that there is no carrot or stick to help this Committee do what is proposed. Besides currently we have a very good relationship with Computer Services.
Senator Miller said that he thought that the new language was very good and perhaps it should be added to the Constitution. Senator B. Young said that obviously the Committee is very frustrated with the current charge and they have made a suggestion for us to consider. Senator Hartman added that he is on this Committee and he thinks the Committee is living up to its charge.

The motion was defeated.

Senator Miller/Davis moved to add the new language "the committee will review and comment on such reports as might be done by units on campus such as Computer Services and other committees that impact instructional technology." to the Committee’s charge in the Faculty Senate Constitution.

Senator B. Young responded that it seemed that we were just piling more work on this Committee. Senator A. Young said that there is much value to the annual report. Senator Elder suggested that perhaps the word "will" should be replaced by "may". Senator Davis said that how they assemble the report is up to them. We don’t need to change the language.

Senator D. Zikmund/Benz moved the question. Vote: 19 for; 4 against. Motion passed.

Vote on the motion to add new language: Vote—15 for; 6 against. Motion passed.

The minutes from the Academic Computing Committee for January 21, 1999 were brought to the Senate’s attention. There was one action item. Senator Fredrickson/Miller moved that the Senate accept the Committee’s recommendation that UNK acquire CourseInfo and start training this semester. This motion was passed unanimously.

The Academic Computing Committee’s minutes from January 27-28 were brought to the Senate’s attention. Senator Fredrickson/Hartman moved approval of the following from those minutes: "The following should be adopted at UNK as the principle [sic] products in each category that Computer Services support: Microsoft Office Professional for personal productivity tools (i.e. word processing, spreadsheet, database, and presentations), Lotus Notes for email and related activities such as calendaring and groupware, CourseInfo for web-based course development, Netscape navigator and Microsoft Explorer for web browsers, Microsoft Back Office for LAN support, plus Macintosh OS and Microsoft Windows as operating environments. As it is cost effective to do so, Computer Services should acquire and support the latest versions of each of those"
products, install same in general student labs and make same available for department labs, faculty, staff, and students. Furthermore, standard hardware configurations offered and supported by Computer Services will be sufficient to efficiently execute all of said products."

Senator Kuskie asked if the Committee was addressing the issue of platforms? Senator Fredrickson replied that was "too hot a potato" for the Committee. Senator Benz asked why the Committee was not supporting SPSS? Senator Fredrickson replied that the Committee had discussed that but some people would like SPSS and others want SAS.

The motion passed unanimously.

H. Academic Affairs Committee.

Senator Sluti reported that Kenya Taylor had been elected Chair of that Committee.

I. Artists and Lecturer’s Committee.

The new chair is Gary Schaaf. The Committee is discussing how to get more money. In 1989 the Committee received $30,000 and that is down to $16,000 today.

J. Athletic Committee. It will be meeting
K. Library Committee. The minutes were received.
L. Student Life Committee. The minutes arrived too late for the packets.
M. Continuing Education Committee. The minutes were received.

VIII. Reports of Faculty Senate Special (Ad Hoc) Committees

N. CEET. Senator Miller reminded the Secretary that although she had moved the CEET Committee, she had moved it to the wrong place. This committee is a Special Ad Hoc Committee.

Senator Miller/Benz moved to remove the draft proposal for the Center for Teaching Excellence from the table.

The motion passed.

Senator Miller/D. Zikmund moved that Senate accept the draft proposal for the Center for Teaching Excellence. The motion passed.
The minutes of the CEET Committee of December 3 and of January 27 were brought before the Senate. Senator D. Zikmund asked what the status of the search for the coordinator was and found out it has not begun.

Senator A. Young/Hartman moved that the CEET Committee should be the Search Committee for the Coordinator of the Center for Teaching Excellence.

Vote on motion: Motion passed.

Senator Anderson reported that the composition of the Advisory Committee needs to be considered. Senator Anderson/ A. Young moved that the Advisory Committee should be comprised of:

- Four faculty, one from each college;
- One student, selected by Student Senate;
- One faculty, selected by the SVCAA;
- One faculty, selected from the Graduate Council
- The Director of Sponsored Programs (ex officio)
- One Library Faculty (ex officio)

Senator D. Zikmund questioned why there were two ex officio members? Senator Sluti/Miller offered a friendly amendment to strike ex officio from the Library member and to make the Director of Sponsored Programs non voting.

Vote on the amendment: Motion passed.

Vote on the Advisory Committee as amended: Motion passed.

O. Ad Hoc University Writing Committee. Senator Trecia Markes reported that everyone should receive a survey from this committee. Please take the time to fill it out and return it.

IX. Old Business. There was none.

X. New Business.

P. Due to the late hour, part A was skipped and will be addressed at the next Senate meeting.

Q. Revised Constitution. Senator B. Young introduced the revised constitution. The revisions will be discussed at the next Senate meeting and voted on at that time.

R. Nominees for the Facilities Committee. The following people’s names were passed on to VC Haack as potential candidates for the Facilities Committee: Karl Borden, Joe Benz, Jean Ramage.
Adjourned 10:12.

Respectfully submitted

Kay Hodge