GRADUATE LECTURER APPOINTMENT
UNIVERSITY OF NEBRASKA AT KEARNEY

NOMINEE’S NAME: ____________________________________________________________

ADDRESS: __________________________________________________________________

List the course(s) the Graduate Lecturer would teach (number and title):

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

TERMINAL DEGREE: (see reverse for criteria)

If YES ___________________________________________  _________

Degree                                                University                                           Year

If NO list the Masters and additional hours or describe the “extraordinary accomplishment(s)”

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

DESCRIBE the “minimum of two years experience relevant to the discipline to be taught”:

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

Appointment requested through: ___________________________ (month) ________________(year)

SIGNATURES:

Graduate Program Committee Chair ___________________________  Date ______________

Department Chair ___________________________  Date ______________

College Dean ___________________________  Date ______________

Dean of Graduate Studies/Research ___________________________  Date ______________

Appointment Valid Through ___________________________ Category: A_____ B_____

NOTE: Graduate Lecturers are not Members of the Graduate Faculty. The designation indicates only special permission to teach specific courses without the necessity of renewal each time.
CRITERIA FOR GRADUATE LECTURER

A. To teach graduate courses at all levels (800P, 800, 900), including exclusively graduate-level courses, the instructor must:

1. Hold the terminal degree normally accepted for academic employment in the discipline or have achieved some extraordinary accomplishment as determined by the Graduate committee of the nominee’s department and by the Dean of Graduate Studies and Research.

2. Have completed a minimum of two years full-time work experience relevant to the discipline to be taught. This may be any combination of teaching, research or professional experience.

OR

B. To teach a course that is not exclusively graduate level (800P), the instructor must:

1. Hold a Masters Degree and have completed an additional thirty (30) hours in the discipline.

2. Have completed a minimum of two years full-time work experience relevant to the discipline to be taught. This may be any combination of teaching, research, or professional experience.

NOTE: In Category B, the lecturer may be assigned to teach one specific graduate course during a given semester. This assignment is limited to courses that are not exclusively graduate-level.

AND

C. A complete set of credentials, including official transcripts and all graduate work, must be on file in the Graduate Office or the Office of the Vice Chancellor for Academic Affairs.

In all cases, the Graduate Lecturer must be recommended by the department responsible for the course and approved by the UNK Graduate Dean. Appointment may be for a period up to, but not exceeding, four (4) years. A departmental review must take place prior to the UNK Dean of Graduate Studies and Research considering reappointment.