Nomination Form  
Faculty Mentoring of Undergraduate Student Research Award  
College of Business and Technology

Faculty Member ____________________________________________________________

Rank and Department _______________________________________________________

Nominated By ______________________________________________________________

Department (if faculty) _______________________________________________________

Major and Year in School (if student) __________________________________________

Phone __________________________ e-mail address _____________________________

The criteria for this award are as follows:

1. Faculty must show evidence of mentoring at least three student projects in the past three 
   calendar years. These may have occurred in any sequence or grouping and may occur as 
   simultaneous experiences.
2. For each project, the faculty member and student must have collaborated in the: 1) 
   articulation of the initial idea; 2) implementation of the research, scholarship or creative 
   activity; and 3) compilation of the final presentation of the project.
3. Undergraduate student research projects must result in presentation, publication or other 
   appropriate dissemination beyond the UNK campus.
4. Undergraduate student projects must be of value and significance, presented to the public, 
   and subject to external evaluation. “External evaluation” means evaluation beyond that of 
   the mentor and/or mentor’s department. Examples of evaluated formats include, but are not 
   limited to: 1) papers presented to professional conferences; 2) presentations to appropriate 
   organizations; 3) publications; and 4) refereed public events.

Faculty who are nominated for this award will be contacted and are responsible for providing all 
necessary materials to document that they meet the above qualification criteria.

Persons nominating faculty for this award must attach a letter of recommendation to this 
nomination form.

Please submit all nomination materials to the Office of the Dean, College of Business and 
Technology by February 17, 2017.

The signature below acknowledges receipt of this nomination:

_________________________________________  ___________________________
Dean, College of Business and Technology    Date