PRESENT: John Bauer, Greg Brown, Sharon Campbell, Mark Ellis, Chris Exstrom, David Hof, Janet Lear, David Palmer, Jeanne Stolzer, Marguerite Tassi, Kathryn Zuckweiler, and Mariah Ramold

ABSENT: Sherry Crow, Linda Crowe, Susan Jensen, Chris Jochum, Lisa Kastello, Max McFarland, Julie Shaffer, and Sheryl Heidenreich

I. Approval of the April 10, 2014 Minutes – approved via email

II. Graduate Dean’s Report

A. New Members and Student Member. Dr. Taylor welcomed new members John Bauer, Greg Brown, Chris Exstrom, Janet Lear, Jeanne Stolzer and Mariah Ramold (student representative) to the council as well as re-elected member Marguerite Tassi.

B. Update on Online Worldwide. UNK pays Online Worldwide 5% of all distance education tuition generated which is taken out of tuition differential funds. Tuition differential funds will be distributed to departments and programs in the next few weeks.

C. IRB Update. Dr. Zuckweiler announced that the IRB has had a new application for a couple of years and will no longer accept any protocols submitted on the old application. She requested this information be passed on to faculty doing research.

D. Graduate Studies APR. Dr. Taylor is currently looking for an outside reviewer for the APR which will be this spring. She and Kathy Zuckweiler will be writing a self-study which will come to the counsel for review.

E. GA Insurance. Insurance will be offered to GA’s – either student or staff insurance – at the student’s expense.

F. UN Graduate Deans Meeting. Dr. Taylor informed the council that there will be a spring program for all UN campuses on the Innovation Campus at UNL. Information will be forthcoming.

G. CGS Resolution. UNK has supported the Council of Graduate Schools date of April 15 as the date a student has to accept an offer to attend an institution. They would like endorsement from UNK to make a change to the policy to reflect that if the student makes a decision to attend an institution prior to April 15 they can back out of the commitment but if they decide after April 15, the student must send a letter to the institution. Graduate Council approved this endorsement.

H. Talisma. Talisma is a platform for recruitment with notifying an institution if a potential student makes an inquiry, emailing the potential student and following up with that student. Undergraduate Admissions are currently using this product. Graduate Admissions and eCampus are implementing this product and will be hiring a staff member to oversee this process.
I. *New Frontier’s Reception.* Dr. Taylor encouraged attendance at the reception on October 9, 4-6 pm at the Frank House. The researchers featured in the publication will be recognized.

J. *Committee Assignments.* The functions of each of the three committees were reviewed and the council will break into committees and select a chair following the committee reports.

K. *Summer 2014 Graduates - Approval.* The list of graduates was approved by email vote on July 25.

L. *Catalog changes approved by Dr. Taylor.*

Counseling and School Psychology Mission Statement
Counselor Education Mission Statement

III. Committee Reports

A. Policy & Planning Committee

1) A Nomination for Graduate Faculty is currently being reviewed and another has been submitted.
2) The committee will be working on adding graduate students to the student code of conduct.
3) Dr. Taylor informed the committee that Dr. Fritz wants to see 2 publications which will demonstrate continuing scholarly/creative activity.
4) New faculty receives four years to achieve graduate faculty status which is stated in their contract letter. Reminder letters are sent out before the faculty’s third and fourth years.

B. Academic Programs Committee moved to approve changes for the following courses:

For Graduate Council Action

1) Request to Alter School Superintendent, Education Specialist – to add EDAD 992 as a capstone course, and reduce the number of required elective hours from 9 to 6.
   Comes as a seconded motion to the Graduate Council. Motion Carried.

C. Faculty & Student Affairs Committee

1) The committee will be reviewing thesis for campus awards but will not have a MAGS submission because of this year’s categories.
2) The committee handled a grade appeal over the summer and found an accommodation between the student and department.

IV. Other Business

A. The next Graduate Council meeting is in conflict with the New Frontiers Reception so will most likely be an e-meeting.
B. The council members chose the committee they would like to serve on and elected a chair.

Respectfully submitted,
Janna Shanno, Recording Secretary